



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BRINDAVAN COLLEGE

DWARAKA NAGAR, BAGALUR MAIN ROAD, YELAHANKA,
BANGALORE-560063

560063

www.brindavancollegeugpg.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Vision

“To build in each student a strong character and will power to excel globally”

Mission

“Disseminating of quality education to the students to develop their personality, to improve quality of life and to make them worthy citizens”

The Chairman of Brindavan College is Padma Shri recipient Dr. B. R. Shetty, the Chairman of Trust is a Proud Indian Pharmacist, Entrepreneur and Philanthropist has committed to provide quality education, health care and agriculture for the overall development of every student in urban/rural/tribal and also to equip each student to meet the challenges of life. It is Self-Financed institution situated in Bengaluru North on Bagalur Road, Yelahanka. The College is affiliated to Bengaluru Central University and follows the curriculum of the same. It effectively focuses on the quality management and in order to build an ideal centre of higher learning and also supports different awareness programs - teaching, evaluation, seminars for competence building among the staff.

Brindavan College is recognized under Section 2(f) and 12(B) of the UGC Act, 1956. The College has been catering quality education to all sections of society through six UG programs in Arts, Commerce, Business Management and Computer Applications streams and three PG programs in Commerce, Business Management and Computer Applications streams. The primary aim of the college is to instil technical and behavioural skill to excel not only in studies but also to face competitive business world. The College has two boys' hostels and a girl's hostel. The sprawling sports ground as well as the cultural ambience of the college provide impetus towards students' personality and their overall development.

Brindavan College plays a vital role in delivering curriculum programs, developing technical skills and learning materials, involving skilled and talented professors who provide support services. College provides a stimulating learning environment, supported by high level academic standards, while there are unprecedented challenges ahead in the higher education sector, Brindavan College is extremely well placed to succeed in the changing environment.

Vision

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Mission

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“Disseminating of quality education to the students to develop their personality, to improve quality of life and to make them worthy citizens”

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**Institutional Strength**

- Brindavan College is located in a calm and serene atmosphere on the Airport Road near Yelahanka, in Bengaluru City.
- The college has well qualified and dedicated Teaching and trained Non- Teaching Staff.
- It has a state of the art infrastructure with ICT enabled classrooms, Seminar hall, well-equipped computer laboratories and libraries in an eco-friendly environment
- Good academic track record of students in the University exams with exemplary results and ranks.
- The research publications of faculty are regularly uploaded in the website.
- College has a research cell that motivates faculty and students to publish research articles.
- The college has started publishing research articles with its own e-journal namely Brindavan Journal of Management and Computer Science with ISSN number.
- Extension programmes to sensitize the students to social problems and to contribute to the development of the society through NSS.
- It has a gym, indoor games auditorium and playground.
- It has Separate hostel facility for male and female students with mess, WI-FI and solar water heaters.
- Campus discipline with stress on imbibing values of life, to make students become responsive and responsible.
- Student-friendly academic atmosphere providing scope for healthy student-teacher relationship.
- Students from different countries study at Brindavan College

Institutional Weakness

- Brindavan College has no academic freedom for curriculum design and development since it is an affiliated college.
- The College has to work on getting the funded projects, patents and consultancy

Institutional Opportunity

- Involvement of students in project work and industry visits more actively helps in developing the rapport with industry.
- Conducting student-centre activities to help students to create a civic sense.
- The college is situated in the fast development locality with locational advantage of attracting more students.
- Presence of sister colleges in the campus ensures admissions from feeding courses.

Institutional Challenge

- To generate grants for research funded projects from government and non-government agencies.
- To keep pace with the rapidly changing industrial requirements.
- To establish collaboration with foreign universities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Brindavan College is affiliated to the Bengaluru Central University and follows the syllabus prescribed by the University. The curriculum combines academic knowledge, fundamental skills, and personality development, social and ethical values. The teaching staff ensures effective curriculum delivery through a well-planned and documented process. The University has adopted Choice Based Credit System from the academic year 2014-15 and the college follows it as per the university pattern, which also includes open elective subjects. However, curriculum planning and implementation is designed by the college keeping in mind the student development. Subjects are allocated to the faculty members and each faculty prepares a lesson plan for the allotted subjects. Time-table committee prepares the time-table with all the HoDs being the members. Each faculty maintains a work diary which describes the topic handled in each class. HoD signs the work diary periodically after verification. Student-centric teaching-learning methods such as case study, group discussion, quiz, role play, seminars, peer-teaching, debates, presentations etc. are used in addition to classroom learning, students are sent for field visits and internship to give them the exposure to the practical aspects. University updates the courses from time to time by arranging the orientation session to the faculty members of all the affiliated colleges.

Apart from the University curriculum the Institute offers Computer Skills, stress management sessions and certificate courses. Communication skills, soft skills and Personality Development to the students to improve their job skills. The college integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics through various club activities, as foundation courses for the undergraduate students.

Faculties participate in Board of Examiners of affiliated university for examination work. Feedback is collected from various stakeholders such as students, alumni, parents and teachers on curriculum. Feedback is analysed and measures are taken to improve the quality of education of the Institution.

Teaching-learning and Evaluation

Brindavan College currently has 825 students comprising of 526 in different Undergraduate programs and 299 in different Post Graduate Programs across the Departments. The College has student diversity from different states of India and also from different countries that include self-sponsored students and also government sponsored students through ICCR and EdCIL.

The College has well-qualified teaching faculties. Many of the teaching staff are holding Ph.D. degree.

All the classrooms are well furnished with Wi-Fi connection of which 10 class rooms are connected with LCD projectors and the seminar hall is ICT enabled.

The college adopts measures to support both advanced and slow learners, such as student mentoring system,

paper presentations, and remedial/bridge courses. Teachers make use of ICT facilities like online Google / zoom classrooms etc. in handling subjects wherever necessary. The ratio between formative and summative assessment is 30:70. A number of in-house competitive activities are conducted for the students through different department clubs. Soft skill training is provided to the students. Students are taken to industrial visits where they can interact with the corporate executives and experience how the organizations actually functions.

Apart from assignments, seminars and other activities, two internal tests are conducted in each semester to decide internal component of 30 marks for each course in all the programs. Summative assessment of 70 is based on the exams conducted by the University at the end of each semester. In case of MBA, MCA and M.Com, the final year students submit a project report to the University based on field study and present their work through viva-voce exam.

The university examination system is made online for the students to fill exam application and pay the exam fees. Keeping this in mind the administrative staff are provided with necessary training to adopt to these new reforms such as exam registration, issuing the hall ticket online, time table, room allotment and seat allotment by the university, invigilation diary, absentee statement, A- form, bundle dispatch format, bundle submission acknowledgement, submission on internal assessment marks which is made online.

Research, Innovations and Extension

Brindavan College provides Research and Development facilities for the knowledge seekers. The physical infrastructure facilitates, promotes research oriented activities for students and staff. It has two well-equipped computer laboratories with forty computers in each lab. The digital library is updated with e-journals and e-books. Faculty members have publications in UGC CARE listed journals and some publications are listed in reputed Scopus and Web of Science indexed journals. The college sponsors registration fee and provides OOD to faculty members for attending FDPs, Workshops and presenting the papers in the National and International conferences. The college has organized a number of extension and outreach programs for serving the society. The ISR activities such as orphanage visit, old age home visit, blood donation camps, and road safety and traffic awareness programs were organized by the college.

Extension Activities - During the last five years, many extension activities like Swach Bharat Abhiyan, Road safety & traffic awareness program, visit to old age home and orphanages, blood donation camps, health check camp etc were conducted by the College where staff and students participated enthusiastically.

Infrastructure and Learning Resources

Brindavan College is located in the lush green environment, which is free from pollution with a vast area spread over 8 acres of land. The institution has facilities for Indoor games like shuttle badminton, table tennis, gymnasium, etc. while it has a sports ground for the outdoor games such as cricket, football, volleyball, kho-kho, Kabbadi, running race etc. Yoga activities are organized for the students. Cultural activities and competitions are conducted during annual gathering. Fresher's day, Melange, International Food Fest is organised through Culcurio Club, which is the cultural club.

For the best output in the teaching and learning process and to keep pace with academic growth due attention has been given to the enhancement of the infrastructure. The institute has adequate number of classrooms with podium and LCD projectors and Wi-Fi connection. The seminar hall is well furnished with sound system,

computer, internet and LCD facilities. All the facilities are well maintained and upgraded time to time. It has a well-furnished spacious library with all the modern facilities and electronic database. The library has a good collection of Books and e-Books and J-Gate.

Brindavan College has 24 classrooms connected with Wi-Fi, with LCD projectors in 10 classrooms, a well-furnished air conditioned seminar hall with LCD projector connected to internet with sound system. There are two computer laboratories with LCD projectors and separate libraries for UG and PG programs with seating capacity of 50 studnets in UG & 100 in PG. The two libraries have over 18000 + books, 18 journals, 13 magazines and 12 newspapers. Library total 450 Sq mts (PG 272.28 sq. mts. & UG 117.5 Sq. mts) area.

There are two Computer Laboratories with internet facilities and LCD which has latest software. The students are exposed to various areas of computer applications including the latest development in the corporate sectors. Individual desktop with internet facility and sufficient number of laptops are also provided to the staff. Institute provides sports and games facilities to the students within the campus with adequate facilities for gymnasium and cultural activities. The Institute has a policy to facilitate proper systematic procedures towards maintenance of teaching-learning process and towards the welfare of the students.

Student Support and Progression

Students who take admission in Brindavan College were extended with academics, psychological and financial assistance and guidance to make their stay in the college an enriching and satisfying experience. The college provides a meaningful partnership between students and teachers. Students with financial constraints were offered support with scholarships by the management. For the wholesome development of students, the college provides access to all kinds of reinforcements and capability enhancement schemes that students would need to complete their education, such as remedial classes, bridge courses, yoga for good health, conducting training programs on soft skill, Guidance for competitive examinations, Career & Personal Counseling, and guidance for competitive exams, placement training and others. These supportive activities increase the employability of students and give them confidence to face job interviews.

Students are motivated to participate in the management fests and other cultural and sports activities along with financial assistance and attendance. The college has a system in place where the talented students are identified based on their performance by appointing them as student council representatives to guide other students to tread their path. Various intra and inter college platforms are provided to the students to showcase their talents with a wide array of extra-curricular activities. Many of our students have brought laurels to the college not only in the academic arena but also in sports and cultural activities. Cultural/Sports events have been conducted in which students have participated and won prizes.

The college has a transparent mechanism for timely Redressal. The student grievances were considered serious and steps were taken on a primary basis without any delay. Prevention of sexual harassment committee and Anti Ragging committee has been formed to provide safety and moral support for the students.

The college has a registered alumni association where the alma mater extends their support through non-financial contributions by the way of sharing their industry experience through invited lectures, internship projects and industrial visits. These activities give students a lot of benefits personally, academically and professionally.

Governance, Leadership and Management

Brindavan College is managed by Governing Council Members. The governance of the institution is framed to achieve Mission and is working continuously towards the Vision. The college organization structure ensures a system of decentralized and participative management whereby information flows and decision-making process is taken by the management, staff and students. The Governing Body comprises of the Academic Council, Administrative office, Finance office and University nominees. The institution has well-defined committees to ensure complete functioning of college activities. The institution is financially viable by self-generating funds through the student fee collection.

The Principal as the head of the institution sets the target for various academic activities with the participation of the HoDs, senior staff, coordinators, conveners of different committees, librarian and non-teaching staff. The principal initiates the ideas in the staff meetings and decentralizes activities of the college under various committees. The college has well defined policies with clear goals for improving academic quality and infrastructure which ensures transparency and clear communication at all levels. The college network with students through regular feedback mechanism, besides providing for the participation of students as members in several administrative committees. The contributions from the society are obtained through parent-teachers meeting and meetings with civil society and the alumni association. The Institutional changes for in-house matters are stimulated by the Head of the Institution. However, changes at a higher level are carried out by the Governing Council and the Management of the college.

The Institute has a well-established IQAC which is helpful as a part of all round development decisions of the college including infrastructural and academic progress. IQAC conducts regular meetings and suggestions are given to the various committees to ensure transparent and effective operation. Leadership is stimulated among staff and students by including them in various committees and suggestions of both students and staff are considered in organizing various college events. The institution has distinctive achievements with university ranks each year.

Institutional Values and Best Practices

The Institute adopts best practices in teaching-learning process to impart quality education to the students. The Institute has also implemented the best practices which have contributed in achieving the Institutional objectives and in the improvement of quality. There are many innovations and best practices implemented at the Institute. They are as follows:

- *The College follows the best practices with various activities such as grooming of students with general awareness, business communication, computer skills, personality development etiquettes, and sports activities. Similarly, the institution organizes sensitization of students on important problems such as gender equity, drug addiction, sexual harassment, road safety, environmental consciousness etc.*
- *The management of Solid, liquid and e-waste, the college has a proper Waste Management system including Solid waste, Liquid waste and E-waste. In the case of rainwater harvesting, the collected water is pumped to the overhead tank and used for cleaning, watering plants and so on. The campus is Plastic free campus and work with Paperless office as far as possible.*
- *Important anniversaries of great personalities such as Gandhi Jayanti, youth day in the memory of Swami Vivekananda, Teachers day in the memory of Dr. S. Radhakrishnan etc., are organized in the college every year.*
- *The institution has a disabled friendly and barrier free environment with provision for lift, ramp,*

disabled friendly washrooms and wheel chair.

- *Handbook / manual on Code of conduct exists for students, teachers, governing body and administration, including / Director / Principal /Officials and supportive staff. Core values are displayed in the institution and on the website.*
- *The mentor - Mentee system has facilitated enhancement of skills, performance and also increased self-esteem and confidence. The Institute is ready to adopt the best practices which can lead to the benefit of students and other stakeholders.*

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BRINDAVAN COLLEGE
Address	Dwaraka Nagar, Bagalur Main Road, Yelahanka, Bangalore-560063
City	Bangalore
State	Karnataka
Pin	560063
Website	www.brindavancollegeugpg.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S. Kamala Sugnathi	080-28478388	9480037513	080-28478766	iqac@brindavancollege.com
IQAC / CIQA coordinator	Vijayalakshmi Ramesh	080-28478423	9880215133	080-	vijayalaxmiramesh@brindavancollege.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority status - Kannada and English.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	
Any Other	

Establishment Details				
Date of establishment of the college	05-04-1993			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Karnataka	Bengaluru Central University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	05-05-2008	View Document		
12B of UGC	14-02-2013	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	30-04-2020	12	Annual Extension of Approval from AICTE

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dwaraka Nagar, Bagalur Main Road, Yelahanka, Bangalore-560063	Urban	8	3484

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA (Journalism),Arts	36	PUC	English	100	0
UG	BCA,Computer Science	36	PUC	English	160	63
UG	BCom,Commerce	336	PUC	English	200	70
UG	BCom,Commerce	36	PUC	English	40	15
UG	BBA,Management	36	PUC	English	180	68
UG	BBA,Management	366	PUC	English	40	40
PG	MCA,Computer Science	246	Undergraduate Degree	English	60	20
PG	MCom,Commerce	24	Undergraduate Degree	English	50	28
PG	MBA,Management	24	Undergraduate Degree		120	84

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	2				2				44			
Recruited	2	0	0	2	1	1	0	2	12	32	0	44
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				19
Recruited	10	9	0	19
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	2	1	0	0	0	0	5
M.Phil.	0	0	0	0	0	0	2	3	0	5
PG	0	0	0	0	0	0	9	29	0	38
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	82	103	0	8	193
	Female	47	14	0	4	65
	Others	0	0	0	0	0
PG	Male	57	20	0	0	77
	Female	46	7	0	2	55
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	9	5	8	25
	Female	5	10	11	11
	Others	0	0	0	0
ST	Male	6	10	11	4
	Female	0	5	5	5
	Others	0	0	0	0
OBC	Male	92	70	55	126
	Female	47	52	41	74
	Others	0	0	0	0
General	Male	162	59	57	72
	Female	42	22	14	31
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		363	233	202	348

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
858	802	703	820	820
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	8	8	8

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
825	679	646	784	907
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
413	340	323	392	454

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
204	187	255	264	282
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
48	62	46	61	70
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
48	62	46	61	70
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 25**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
155.99	149.87	163.38	161.48	185.03

4.3**Number of Computers****Response: 110**

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Brindavan College was established in the year 1993 under the aegis of N M Academy, affiliated to the Bengaluru Central University that follows the curriculum of the University. However, Curriculum delivery was the responsibility of the Institution and hence curriculum planning, delivery strategies, and mapping of the same for review and improvement were taken care of by the Institution. The Institute also makes an effort to supplement the curriculum with value-added and certificate courses to enable the students to improve their skills and become successful in the corporate world.

Table 1.1: Table showing the list of UG and PG programs offered by the college.

Undergraduate Courses	Postgraduate courses	
BCA – Bachelor of Computer Applications	MCA-Master of Computer Applications	
BBA – Bachelor of Business Administration (Regular)	MBA-Master of Business Administration	
BBA – Bachelor of Business Administration (Aviation Management)	M.Com-Master of Commerce	
B. Com – Bachelor of Commerce (Regular)	-	
B. Com – Bachelor of Commerce (Logistics and Supply Chain Management)	-	
B.A-Bachelor of Arts (Journalism, Psychology and Optional English)	-	

After receiving the Curriculum (detailed syllabus) University the Institution adopted the following process for the effective Curriculum Delivery

- For the Effective coverage of the syllabus, the calendar of events was prepared along with the calendar issued by the University. Both the calendar of events were strictly followed.
- Meeting was conducted by principal, HoDs and all the faculty members. Based on expertise and passion and ability the teachers had been allocated with the subjects.

- The faculty members of the concerned departments were allotted the courses by the HoDs based on their area of specialization.
- The time table committee prepares a consolidated, department and individual faculty timetable.
- A course file for each course was prepared by the faculty, which includes syllabus with course objectives & outcome, lesson plan, work diary, study material, unit test and internal assessment test question papers with solutions, assignments and questions papers from 5 previous university examinations.
- The lecture notes, assignments were uploaded into the digital platform software.
- The orientation programs were organized for the newly admitted students, briefing: Code of conduct, Discipline, Importance of higher education, Motivating and encouraging the students to perform better in academics and Co-curricular and extracurricular activities.
- HoDs monitor the coverage of syllabus, and course delivery as per the lesson plan. Department meetings were conducted.
- Eminent academicians and industry experts were invited to deliver lectures on current trends in technology, commerce, and management.
- The college provided certificate programs and value-added courses to expose the students to the latest development.
- Feedback was taken from the students about the content delivery of the faculty. The faculty was guided by the HODs and the Principal if their performance was unsatisfactory.
- Training the teachers has been followed very strictly in the institution, to develop the competency in teaching new courses through orientation programs and online courses.
- Faculty updated themselves on programs like online NPTEL, YouTube Channels, Wikipedia for any new subjects introduced by the University.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Brindavan College followed the guidelines of Bengaluru Central University, for Internal Evaluation and Assessment procedure.

The institution adheres to the academic calendar for the conduct of CIE

- As per the Academic Calendar, Internal tests, Assignments, and Unit tests were planned by the Program Coordinators before the commencement of the semester. The faculty members of the concerned Department follow the university pattern to cover the required syllabus before the commencement of the internals.
- Periodic instructions related to Examinations and Evaluation were received from the University and the same was informed to the students through circulars for the enhancement of their ability to face the challenge of evaluation.
- The college conducts two internals assessment tests for theory papers of 30 marks each as per the University guidelines. The average marks of both the internal tests were considered as final marks.
- For laboratory Evaluation, the College conducts two lab Internals for 15 marks each, the students maintain the lab records after each experiment which was duly evaluated by the faculty in-charge.
- Awareness of the Evaluation and Assessment system was briefed by the HOD to the staff and students at the beginning of the Academic year.

- Tutorial and Extra classes were conducted to enhance problem-solving skills and explain some of the important topics.
- Regular Unit tests, Surprise test, Assignments, Presentations, Group Discussions & Quiz were conducted.
- Internal Assessment test Time table was Displayed on the Department Notice Board and circulated to the respective classes well in advance to prepare the students for better performance.
- The strict conduct of the test was ensured on par with the university exam. The evaluation work was completed on time by the faculty and reviewed by the program coordinator.
- Valued answer papers were distributed in the class for clarification and corrections if any. The marks obtained by the students were displayed on the Department Notice Board and a copy of the same was maintained in the Department.
- Efforts were made by the college to conduct a retest for the students who underperformed and missed the Internal Test for genuine reasons.
- Best practice such as conducting Remedial classes was evolved in the institution for slow learners who had scored less than 40% in the internals.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 8

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 17

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
03	04	03	03	04

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 14.6

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
123	120	145	56	98

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The College abides by the prescribed syllabus of the Bengaluru Central University to address these issues. The Bengaluru Central University offers the following courses:

- Culture, Diversity & Society
- Creativity and Innovation
- Business Ethics
- Environment and Public Health
- Indian Constitution and Human Rights
- Personality Development
- Science and society
- Environmental studies.
- Computer Application and Information Technology, etc....

Altogether the above courses introduced by the University help the students gain a better intellect and comprehension of Indian Culture, Diversity and Society. It instills a healthy respect for rich Diversity in Indian Society and Culture. It aids them to realize societal problems. It springs up in them the secular values of tolerance, communal harmony, and peaceful co-existence.

Outline of the courses:

- Science and society introduces the students about the important inventions of Modern science that has altered our lives. This brings the need for developing a critical assessment of the events referred to science and technology.
- The Personality development course helps the students in improving self-awareness, importance of goal setting, creativity and applying innovations in their business and in developing interpersonal skills, stress management, time management and other softskill qualities to be inculcated in a proficient manner.
- Life Skills enable the students for adaptiveness and positivity that enable them to deal with the challenges of day to day life. It helps them in making decisions and problem solving, critical thinking, empathize and cope up with others.
- The subject Life Skills aim to develop competencies in areas like knowledge and critical thinking, practical and personal skills. Thus the objective of Life Skills is to make the students understand the larger issues of life and living.
- Banking and Finance course gives the student in-depth knowledge of the subject with practical inputs and prepares them for their career.

- The objectives of the course of Value Education is to familiarize the students with the concepts and awareness and to understand the global scenario, and inculcate the same in day to day life.
- The course “Indian Constitution” brings awareness among the students about the features of the constitution, fundamental rights and duties. The course also introduces to the students the concept, development, and protection of Human Rights.
- The objective of Environmental studies is to bring awareness about continuing problems of pollution, solid disposal, degradation of the environment and economic productivity, national security, global warming, the depletion of the ozone layer, and the loss of Biodiversity.

The above courses were introduced by the University and were taught from 1st to 6th Semester of all Under Graduate Programs.

Apart from these courses the college also

- Celebrated National days such as Independence Day, Republic Day, Ambedkar Jayanti, Kannada Rajyotsava, and Ethnic Day.
- It has organized many ISR activities such as Blood donation camp, Eye check-up camp, Traffic awareness programs, Environment day, International youth day, Women's day, etc.
- It Organizes courses like Personality development, Communication skills, Stress management and Time management.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.26

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	18	18	18

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 20.97

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 173

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken

3.Feedback collected and analysed

4.Feedback collected

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 28.93

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
390	348	202	233	363

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
850	850	1380	1380	1380

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 50.41

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
274	245	133	152	153

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The students admitted into Brindavan College UG/PG come from various academic backgrounds and from various parts of the State, Country and around the World. There are a large number of foreign students studying in the Undergraduate and Postgraduate levels. Students of Brindavan are from different parts of the country. Keeping this diversity in mind and the academic background of the students, the college organizes programmes right from the first day of the academic session.

The institution is committed to provide qualitative and need base education to the students for their overall improvement. The teaching pedagogy depends upon the need of the students in inculcating skill and development for their knowledge upgradation.

The Assessment Procedure is as follows

- Students are assessed and identified as advanced and slow learners based on their performance in previous qualifying exams like Pre-University/ UG Exam
- Marks secured in qualifying examinations are taken as standard to assess and formulate the strategies for quality enhancement among students.
- Orientation programme, Bridge Course and Remedial Classes to enable the students to cope with the curriculum specified by the University for each programme/course.
- Observations and Mentoring throughout the UG/ PG program
- Participation of students in various classroom activities like Group Discussion, class room seminars, assignments and pick and speak are considered for the continuous evaluation of performance of students during the course.
- Class test and internal exams are also conducted to evaluate the performance of the students and to enhance the results of the students in the final exam.

Strategies for Slow Learners

Mentors-Mentee Interaction: The respective Mentors have one to one interaction with their mentees and understand the progress in academic growth, sports, cultural activities, regularity, and active participation in co- curricular and extra-curricular activities.

Audio - Visual Media: Students having different abilities and interests are given extra focus by ICT usage like showing YouTube videos, Movie screening with subtitles and reading a book simultaneously.

Bridge courses: Bridge courses are conducted in required subjects to provide the confidence among the students that they can learn the subjects better and excel in it.

Special and remedial classes are organized to improve the performances, to clarify the doubts and to the re-explanation on the topic. Solved past question papers are discussed in the remedial classes and slow learners are encouraged to resolve the model paper.

Strategies for advanced learners are as follows:

- Advanced learners are identified and encouraged to participate in inter collegiate competitions, conferences and seminars.
- Advanced learners are given the opportunity to organize and host the programs at college level in order to develop and enhance leadership qualities.
- They are assigned the role of Class Representatives.

The clubs organizes various activities for student development and skill enrichment. A few activities are listed below:

- Business Quiz
- IT Quiz
- Language Quiz
- Spell Bee to assess language competency
- Debate Competitions
- Group Discussions
- Cultural Activities like Dance, Singing, Playing Instruments, Skit etc.
- Gaming Competitions etc.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 17:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

Response:

The Students studying in various courses at the Institution follow the Bengaluru City University prescribed syllabus. In addition to the course work specified in the syllabus the students are exposed to various methodologies in teaching which enhances and strengthens their learning experiences.

In class room teaching, apart from lectures the students are given practical exercises and an opportunity to

experiment in their respective laboratories. The time table of the science courses has designated time for laboratory sessions where students can explore their creativity and conduct experiments.

The class room teaching is a mix of lectures and group discussions. Students are given the liberty to discuss the topics and share their views. There are debate sessions held in respective subjects and the student's internal assessment is based on their participation in such activities.

One important technique of teaching used is the 'Brainstorming'. In this technique the students are given a problem and are required to share their ideas in order to find a solution. Many topics in the prescribed syllabus is discussed using the brainstorming concept of teaching. This gives students an opportunity to participate in class discussions, which in turn motivates them to overcome their fears and develops a positive attitude.

The Case Study technique is also used for problem solving and participative learning. Case Studies are administered to students and then the case is analyzed by the students and a report is prepared by them. This is done on an individual and team basis.

Summer Internship Projects are an integral part of the learning process. As per Bengaluru Central University curriculum the students are required to complete an internship and dissertation during their course work. The internship and project work provides a practical exposure to the students and improves their problem solving capabilities.

Students are regularly taken out for Industrial visits and exposed to the practical aspects of their subjects. This helps the students in knowing about their subject in a practical manner and encourages them to interact with Industry people.

The Institution also arranges for guest lectures which includes people from the Industry and who have expertise in their respective areas of work. This allows student to participate in question and answer sessions so that their doubts are clarified in this best possible manner.

To summarize the following are the student centric methods of teaching followed at the Institution which enhances student learning experiences:

- Class Room Lectures
- Laboratory Sessions
- Brainstorming Sessions
- Case Study and Analysis
- Industrial Visits
- Internships
- Project Work/Dissertations
- Group Discussions
- Debates
- Guest Lectures

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

There is a common misconception that ICT-based Education is about teaching students computer skills. ICT-based Education is about using computers and technology as tools to enrich learning in various subjects.

Today, the emergence of such modern education technologies has altered students approach towards learning and education. The failing conventional methods prompted the birth of new-age education models that provide and support innovative pedagogy.

- Faculty members browse through Internet blogs, e-resources, INFLIBNET, SWAYAM, etc., as 'self-learning tools' for updating their skill set in delivering the curriculum distinctively and improve the research knowledge.
- Faculty members also utilize power point presentation and video links in imparting specific topics.
- Faculties use the computer applications for their routine work/task like preparing time-table, lesson plan, circulars, question papers for class test and internal exam, presentations, maintaining records etc.
- Subject related documentary films and videos are projected to students for the better understanding. ICT is also used in the special lecture programs, seminars and workshops conducted in the college for both students as well as faculty members.
- Information Technology enabled tools are used in conducting various competitions like inter-class quizzes competition held in college premises.
- Students are encouraged to apply ICT enabled tools in completing their assignment and enabled to acquire more knowledge and develop creativity.
- The college is equipped with a complete Local Area Network (LAN) enabled computer lab with a Broad band connection, Wi-Fi, high speed fiber net in the entire campus.
- The faculty members are encouraged to create the power point presentations and store the same in repositories like slideshare etc, to enable the students to access the material whenever they need.
- Several teachers are also utilizing the Easy Class /Google classroom services to share the course material to enhance the learning experiences and to provide new sets of skills to rural students.

Key Benefits of ICT-based Education:

- Promotes Learning by application approach
- Enables self-paced learning
- Provides access to wide range of up-to-date learning materials
- Enriches learning through a combination of audio, video, images, text and animation
- Enhances learning through interaction and collaboration
- Provides a platform that engages students

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 17:1

2.3.3.1 Number of mentors

Response: 48

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 11.39

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	5	9	9

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.83

2.4.3.1 Total experience of full-time teachers

Response: 232

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Effective evaluation system in the college enables the college and students to achieve the vision, mission, goals and course outcome. With respect to this internal Examination Committee is constituted at the commencement of every academic year

Internal Exam is one of the major criteria for Internal Assessment. The duties performed by this committee with respect to internal assessment and to make the system transparent and robust are as follows.

Brindavan College is affiliated to Bengaluru Central University and as per University Guidelines the College adheres to the Internal Evaluation System prescribed by the University. The University has Specified **Two Internal Tests** per semester along with assignments. The tests are conducted by the respective departments of the college for each and every subject. **The assignments** are given by the respective subject teachers covering important questions from the syllabus.

The Tests are conducted following all the rules and regulations of the University including seating arrangements. Every student has a subject wise blue book for writing the test and this test book is kept with the college for a period of five years. The design of the blue book has been made specifically for the college/department requirements and is unique to Brindavan College.

The Assignments are written in a prescribed book and the design of this book is also in accordance with the respective department requirements.

The students of the **science stream conduct experiments** in their respective laboratories and this forms an integral part of the internal evaluation. The Practical Record books are maintained for each student in subjects for which practical experiments are conducted.

Apart from the tests and assignments the students are assessed in their presentation skills. Every student is required to make a presentation in respective subjects and topics. The respective subject teacher assesses the student and assigns marks. The marks for presentations and class participation are considered for the final Internal Assessment which is a University Requirement.

Committee decides the time table, collects question papers, assigns invigilation etc.,

The College and respective departments plan systematically many activities/events and competitions for students. They are evaluated on the basis of their participation and certificates and prizes are distributed.

Students are also assigned case studies to analyze and present in the class. It allows the students to display their analytical skills and logical thinking acumen. The participation of students in case study activities is also considered for internal evaluation under the presentation and class participation criteria for internal assessment.

The documents maintained in this regard are as follows:

1. Test Answer Booklets
2. Assignment Booklets
3. Internal Evaluation of Students in Prescribed Format

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

As per the University Norms the Assessment of Students is divided into two parts External Examination and Internal Assessment the External Examination is 70% of the Total Marks and Internal Assessment is 30% of the Total Marks.

The Internal Assessment is divided into the following criteria:

- **Internal Tests**
- **Assignments**
- **Presentations**
- **Class Participation**
- **Participation in Other Activities**

The College conducts two internal tests as per the prescribed syllabus of each subject. The Students are informed about the test well in advance through circulars from the Principal's Office. The Circular is read out in the class and also displayed on the notice boards. The respective subject teachers, frame the question paper as per University prescribed format so that the students get a real experience of the question paper pattern etc. For the conduct of internal tests the time table is prepared with invigilation duties for teachers. The Test Time Table is communicated to the students through circular and displayed on the notice boards. It is also communicated through digital format to student groups.

The students who were absent for the internal exams are given chance to write the retest. The test papers are evaluated and marks are entered in the prescribed format. The Internal test marks are shared with the students and the respective subject teachers discuss the exam outcome with their students in the class. Weightage of the Internal Test Marks is considered for Final Assessment of the University.

Assignments are given to the students for each subject. A minimum of 3/5 assignments is given to students. A special assignment book is provided to the students for writing their assignments. The Assignment Book front page has the students details and marks obtained. Therefore award of marks to students is transparent. The Assignments relate to the modules as specified in the syllabus.

In case of grievance regarding Internal Evaluation such as wrong entry of marks, wrong totaling, etc., they are handled by respective subject teachers and HOD's at department level.

The students can also notify their grievance through Mentors, Class Teachers.

The students also make class presentations in respective subjects and a weightage of class presentation is included in the final assessment marks.

The Final Assessment mark is prepared by the respective subject teachers and is approved by the Head of Department and Final approval is given by the Principal. The whole process is transparent and open for clarification from student or teacher.

The process of internal assessment is done in each semester.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Programme and Course Outcomes are specified by the University Guidelines to which the College adheres to in this regard. The outcome of the Programme and Course is displayed on the University and Institution Website.

The Programme Outcomes is for all the Courses offered by the Institution like BCA, BCOM, BBA, BCOM (L&SCM), BBA (AM), MBA, MCA & MCOM.

The programme outcomes are specified by the University and the Institution follows the prescribed syllabus in imparting the knowledge to the students and achieving the outcomes.

The alumni are invited at various events as chief guest or judges to interact with students and teachers. They share their experiences on how a specific course helps to shape their career and thus encourages aspirants to look positively towards the outcome of the programme. The alumni interaction helps the faculty to get the feedback on the programme and course outcomes and improvise the same for new batches by introducing add on courses or certificate courses.

Institution conducts as well as encourages faculty to attend workshops, seminars, refresher courses, and interactive sessions with the expertise from academics and industry to make the course component more relevant.

Every department projects the POs, PSOs & COs on the department notice board. The students are continuously made aware of these outcomes regularly.

At the beginning of every unit teachers articulate on the learning outcomes and programme outcome which make the teaching learning process more fruitful as students are aware of the relevance of the topic in their pursuit of knowledge.

The direct assessment of the POs and COs is monitored through their performance in the Internals and University exams, .

The feedback is collected from the students at the institutional and department level and assessed during the semester.

The Institution recruits qualified teachers to achieve the course outcomes in the best possible manner.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**Response:**

The Institution adheres to the Programme and Course outcomes as specified by the University from time to time. The Lesson Plans are prepared by each subject teacher keeping in mind the course outcomes. Each subject has 5 to 6 modules covering the programme outcomes. Each module is planned by the respective teacher in their lesson plans which includes the lecture sessions, presentation sessions, case analysis and other activities.

The time table is prepared keeping in mind the number of hours required to complete the course modules and achieve the required results. Every subject is allotted equal number of lecture hours and if required extra classes are also arranged.

The Calendar of Events/Academic Calendar is also prepared with an intention of achieving the Programme outcomes in the best possible manner. The Calendar of Events/Academic Calendar includes the class commencement dates, internal tests, Industrial visits, guest lectures etc.

The students evaluation with regard to course outcome is done through the Internal tests and Internal Assessment which includes Assignments, Presentations and Participation in Class Activities and other Events.

The University Examinations (Theory and Practicals) are designed in such a manner that the programme outcomes are achieved in the best possible manner.

The University has specified that 30% of student's final marks in examination will comprise of internal assessment. This provides the Institution with an opportunity to evaluate the students with respect to course and programme outcomes.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 85.54

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
192	163	207	220	231

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
204	187	255	264	282

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.66

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
9	8	6	15	15

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution anticipates improvisation activities for faculty and students with a focus on Research work. The college has created a learning environment for students with the practical oriented pedagogy with case studies, expert interaction, industry visits, real time projects and dissertation, debates, competitions, management activities, business models, role plays etc. The students take up the projects in their respective field of study as a part of the curriculum. Class rooms are equipped with ICT and multimedia system in the college. Library has 18311 books for reference and enough hard copies of referred journals. The library is also equipped with e-journals with a digital library for the staff and students to update the information and knowledge. Specific time will be given to students for analysis and to solve the problem to be presented by the students in class room. The Workshops, Seminars, Guest Lectures, Industrial visits are conducted by different departments. For the newly admitted students training is provided on the basic skills of communication and leadership qualities along with presentation skills. The experts are invited from different background to conduct Guest lectures & seminars and to share their experiences with the students to update their knowledge. Students are motivated to take part in different intercollegiate fest and other cultural activities to enhance their abilities.

Separate computer laboratory is provided for BCA & MCA students. Besides curricular activities, the students are encouraged to take part in Extra-curricular activities and CSR activities like blood donation camp, Swachh Bharath Campaign, creating awareness on traffic, sports etc. The teachers are also encouraged to attend the seminars, conferences and present and publish the papers in the national and international journals. For transferring of knowledge, the digital technology is being used in addition to the traditional method of teaching using black board, such as LCD projectors, ICT, online assignments, soft copy of study material etc. are also used.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**Response:** 27**3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
17	6	2	1	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response:** 1**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years****Response:** 1**3.3.1.2 Number of teachers recognized as guides during the last five years****Response:** 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 0.42**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
13	7	4	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.56

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	1	11	4	12

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Brindavan College took several initiatives towards internalizing environmental consciousness amongst its stake holders – students, teachers, staff, administrators and general public who make use of this campus.

- Planting of saplings
- Programmes on Road safety
- Blood Donation Camp
- Eye check up

Brindavan College has realized the importance of augmenting the green cover and maintaining a better

ecosystem in the campus. Several measures like planting of saplings every year, conserving biodiversity, augmenting ground water, involving various stakeholder groups to conserve and enhance, have been initiated. Many programs as shown below pertaining to environmental conservation and eco sensitization are the regular features of Brindavan College:

The Campus is declared as 'plastic free zone' and measures have been taken for the disposal of plastic litter.

Plantation of saplings:

Planting the new saplings in the campus is a regular feature. In the last 5 years, a good number of saplings have been planted, especially in the barren areas of the campus with the participation of students, staff, common public and NGOs.

Traffic awareness and road safety:

Road safety is a key concern area for both the government and the people on Indian roads. Safe driving today requires a higher level of confidence and competence, because of increasing number of vehicles on road, lack of professionalism in driving and untrained drivers on road, witness many accidents.

Blood Donation Camp:

Now a days accidents have increased and blood is very much in need to many hospitals, students don't feel so much responsible to go to blood banks and donate the blood, therefore the college organise such events every year to make us aware of our health as well as the need of blood in this world.

Blood Donation is a healthy activity and every healthy individual should donate blood regularly. The students understood the Pre/Post donation rules to the audience and got valuable information about the importance of donating blood in today's life.

Eye Checkup Camp:

The objective of this event was to spread awareness on eye disorder, their early detection and detect refractive errors and eye ailments among students. The college has conducted eye checkup to students and staff from last two years.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 23

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	4	8	4	6

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 53.76

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
45	378	646	393	522

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 814

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
263	112	119	150	170

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 9

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	1	3	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Brindavan college has academic infrastructural facilities in compliance with UGC and other regulatory norms.

Brindavan College has a policy which encompasses required infrastructure facilities for conducting the academic programs and administrative functions. The College has a well-maintained campus spread over 8.0 acres of serene green land. The existing infrastructural facilities were utilized for conducting theory classes, practical classes, co-curricular, extra-curricular, sports and administrative activities.

The college is equipped with Wi-Fi facility, well-furnished classrooms with LCD Projector, Air-Conditioned Seminar Hall with ICT facilities, sophisticated Computer Labs, English communication skills Lab, Digital Electronics and Microprocessor Lab, Libraries, research center, Staff rooms, Principal's chamber, modern administrative offices to improve the efficiency of *teaching- learning process*.

The College Campus has installed **CCTV** cameras at various locations like, seminar hall, corridor, administrative office, labs, examination control room, Library etc., for monitoring staff and student activities.

The College provides uninterrupted-power supply backup system to Administrative offices, Labs, Examination control room, Staff rooms and Seminar Hall.

There are administrative offices, Labs, Examination centers, Staff rooms and Seminar hall, Class rooms, Hostels, Canteen Sports complex etc.. are well maintained under the supervision of the Principal with the assistance of the Estate manager and supporting staff for providing effective environment for *teaching-learning component*.

The College has 144 working computers, 18 Printers, 13 Wi-Fi routers in labs, libraries, staffrooms, and administrative offices.

The College has English communication skills Lab with computers and **orell** digital language software for improving the communication skills for the students.

The College has Research center and digital library with Computer Systems, Internet and LAN facilities to Staff and Students to access e-Recourses for carrying out research activities.

The College has **Eleven LCD Projectors**, installed in Seminar hall, Class rooms, Computer labs to enhance ICT facilities for better *teaching- learning* component.

The College has **Local Area Network (LAN) system** for sharing computer resources, maintained by system administrators for effective *learning*.

The College **libraries** are fully automated with 'Easylib' library management software. The library has rich collection of 18311 volumes, 10889 titles and subscribed to 18 National journals, 13 magazines and 12 daily newspapers. Digital library provides e-resources to staff and students throughout the year using static IP address.

The College provides

- **Xerox facility** to staff and students within the campus.
- **Online Student Management System through Optra-India.com** for managing students attendance, SMS facilities etc.
- **Free Medical Checkup** to college Staff and Students whenever required and
- **Free transportation** for industrial visits and student outbound trainings.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

CULTURAL, ISR AND OTHER ACTIVITIES:

The institution has enough space for conducting co-curricular and extra-curricular activities for the over-all development of the students.

The co-curricular activities of Brindavan College encompasses Essay Writing, Debates, Group Discussion, Quiz competitions, presentation, student seminars and various department club activities.

In addition to co-curricular activities, the college also does a lot of extra-curricular activities that include National Festivals like Independence Day, Republic Day, Teacher's day, International Women's Day, State festivals like Kannada Rajyostva, and College festivals like Fresher's Day, Graduation Day, , Food fest. The college also conducts a number of ISR Activities and Community Services such as Blood donation, Traffic awareness and road safety, visit to orphanages, old age homes, government schools, hospitals to donate the necessities to the needy. Department clubs such as Cloud Neon (MCA Department Club), Executive Club (PG Department Club-MBA & M.Com), Culcurio Club (Cultural Club), The Firm (Management Club - UG), Emanation (Computer Science – UG), Leo (Language Department Club), are initiated in the campus to energize the students.

OUTDOOR:

The institution has playground to conduct outdoor sports activities like Cricket, Football, Volley ball, Throw ball and Athletics etc. Students who were interested in those sports and games were given special training by trainers along with the Physical Education Department staff to elicit and develop the skills of students.

Different sports activities were conducted at inter and intra-collegiate level. Many of them received prizes in different events.

INDOOR COURTS:

The institution had the required facilities for the students and faculty in the indoor courts for playing Chess, Carom and Table tennis, Badminton.

GYM FACILITIES:

Brindavan College provides GYM facilities for students and staff - treadmill, elliptical cycle etc.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 32

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 7.55

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
24.67	2.76	15.42	11.21	6.83

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of the Software :EASYLIB
- Nature of Automation: Fully automated
- Version : Web Version
- Year of Automation: 2010 (Web Version Year 2018)

Easylib Server configuration:

- Server - Hosted at Easylib
- Client Machines – Windows 7 and above, Intel Core i5, 8GB RAM, 1 TB Hard disk.

Automated Library and its services and activities through "Easylib" software, which gives access to catalogue and classification as well as search facility, reservation facility etc. Bar coding for the book has been done and the books are issued through Easylib software on student's/staff's digital identity card through system.

Easylib stands for Entire Automation System for Libraries which was a integrated system for the library. It performed various functions related to the library while helping to improve operations, user satisfaction and achieved the dreams of having a state of the art library.

Easylib provided extensive features that a library required and desired. Basic features included: Request, Acquire, Catalogue, Membership Management, Circulation, Periodicals and Web OPAC. Advanced features included extensive Analytics, customized reporting, Ability to set-up own library dashboard.

At present 18311 books, 18 journals, 13 magazines and 12 newspapers were available in UG and PG libraries. Apart from this, many numbers of e-books and e-journals were available through NLIST/INFLIBNET/e-consortium / J-Gate plus.

Library Vision & Mission:

Vision:

"To acquire, organize and provide Information resources to its users".

Mission:

The Brindavan College library aims at providing access to the users, Its Printed resources such as books, Journals and Magazines and Electronic resources for the use of staff as well as Students.

Others:

- Brindavan College PG Library functions with seating capacity of 100 users at a time and UG library with seating capacity of 50 users at a time.
- Both the Libraries have Open Access System and partially automated with Easylib Web/Cloud Version.
- Dewey decimal classification (21st Edition) system helps in classifying books
- Cataloguing service is also provided on OPAC (<http://18.224.255.235/brindavan/index.php/OpacController/opacHome>)
- Library functions with Institutional Repositories which are maintained by using DSpace - Open Source Software (<http://192.168.3.82:8080/jspui/>) Digitized (pdf) version of all the faculty articles and previous years Question Papers are made available to users.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.41

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals

year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.11	1.36	1.45	1.30	0.82

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**Response:** 8.71**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 76

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Brindavan College ICT activities in teaching-learning process and extensive mobility for Research.

The institution had a total of 144 computer systems with different configurations. A centralized firewall server is available for controlling the utilization of Internet services and operational Internet facility with a 30Mbps Leased Line and 100 Mbps Broadband service. The infrastructure in the campus provided a wide range of web services. It provided free access to the students and staff to work on their academics and research activities and internal projects.

Teachers of the college were using ICT facilities for teaching as per requirement. College had LCD projectors; computers, printer etc., were available for teaching and non-teaching staff.

Brindavan College has separate computer labs for BCA and MCA students. 110 computers are available in computer labs for students. Ten LCD projectors are available in the class rooms and one was available in

seminar hall. Total Twenty eight CCTV cameras installed in various locations like, Seminar hall, corridor, administrative office, computer labs, examination control room, electronics lab, reception area including college entrance. Free internet and Wi-Fi facility existed in the college for students and staff. From 2015 college uses OPTRA (www.optra-india.com) for student management systems. Computer labs were equipped with LCD projectors, printers and upgraded with latest software tools to promote ICT infrastructure.

Biometrics is being used for better and accessible records of the hours Staff's work. Fingerprint recognition is used to collect the data of entry and exit of staff from Year 2015.

College uses Tally Software for accounting purpose from year 2015.

The college has Digital Library, it also used as a browsing center gives access to e-learning material for students and staffs from 2015.

College labs and all key points are under CCTV surveillance. Online monitoring of campus was done in regular basis.

The institution administrative offices, labs, library are connected with LAN.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 8:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 19.43

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
22.19	24.07	30.97	40.99	41.68

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The policy of Brindavan College are as follows, which states that the requirements towards maintenance and utilizing of physical, academic and support facilities:

- 1.The concerned department head was supposed to have a list of all the requirements pertaining to maintenance of physical, academic and support facilities in their department.
- 2.Once the requirement is identified the indent has to be prepared with justification.
- 3.In anticipation of the said requirement, the department head has to prepare the budget for the upcoming academic year and submit the same to the accounts department for inclusion of the annual budget.

The procedures and the policies of the institution are as follows:

- 1.The requirement has to be raised by the concerned department head after checking and forwarded through the principal.
- 2.The principal will sign after confirming from HOD and forward the same to the maintenance department.
- 3.The maintenance manager verifies the requirements and invites quotations (at least three) from the suppliers.
- 4.The order is placed with the selected supplier after discussion.
- 5.The supplies against the order will be inspected and issued to the departments.

The Physical, Academic and Support facilities as follows:

Physical facilities:

Class Rooms:

- a) Use of chalks and Markers
- b) Daily sweeping of class rooms.
- c) Cleaning of furniture (twice a week). Black and White boards are cleaned daily.
- d) Common dust bins are provided at various locations in each floor.
- e) The college building has separate toilets for students and the staff in each floor separately for male and female
- f) There is a sick room meant for treating as well as for resting is provided
- g) Ladies common room is also available during the working hours for the students as well as staff.

Laboratories - Maintenance Utilization:

Preventive maintenance plan is followed in laboratories. Periodical check-up and upgradation of equipment in all laboratories will take place. The repairs and servicing of the equipment is done by the lab in-charge. Stock verification is conducted in all laboratories every year. Provision for maintenance is provided in annual budget.

Library:

The college has two libraries along with departmental libraries. The maintenance of library includes arranging, shifting, sorting, binding, searching for missing items, preservation and making sure the stocks were presentable and organized. Verification of books and replacing/ordering new books are done once in every six months.

Sports Activities:

Students are encouraged to participate in extracurricular activities, sports and games. Institution has excellent infrastructure for various sports. Facilities are in place for outdoor games like cricket, football, badminton, shuttle, volley ball, athletics and indoor games like table tennis, carom, and chess are available in the college. The sports and games equipment is monitored by physical director. A proper record is maintained in the department for physical count of sports material for the future usage.

Computer Systems Maintenance:

There is a group of system maintenance committee, headed by a senior faculty, with a mandate to recommend to the management the need for upgrading existing machines, replacing the obsolete ones with new ones, maintenance of the networking system, purchase of accessories such as switches, routers, printers etc. Similarly the software are also upgraded from time to time depending on the requirements.

Hostels:

Institution had separate hostel facility for boys and girls along with laundry facility. The superintendent and hostel wardens looked after the maintenance of the hostels and mess assuring the quality and hygiene in the college canteen. The cctv cameras are also installed for the safety and security of students.

Internet and Wi-Fi:

System administrator and team of technicians look into the maintenance Internet and Wi-Fi.

Transport Maintenance:

The college has transport department which is responsible for maintaining college buses and other vehicles. There is a two wheeler and car parking facility is available for the students at the entrance of the college which is maintained by the maintenance department.

Canteen Facilities:

The college provides canteen facility to students and staff through third-party contract which is reviewing the contract period for renewal or new contract with other service provider. The canteen is maintained by the service provider but facilities like water, electricity and other infrastructure including painting is provided by the college and maintained by the maintenance department of College.

Electric Power Backup Facilities:

The college has separate generator and staff for maintaining power supply without interruption for the smooth functioning of the college.

Round the Clock Security:

For the safety of the students and campus, the college has provided the security 24/7. In addition to this, to ensure the safety of the property, cctv surveillance cameras are installed at strategic points which includes the entrance of the college, corridors, seminar hall, exam room, building entrance, laboratories, office room etc. The cctv maintenance is taken care by maintenance department in coordination with IT department.

Drinking water and other usage:

The staff and students are provided with the drinking water facility and are maintained by inspecting frequently by the concerned staff through the service providers. Water for other usage had storage of 6 lakhs liters of water which supplies water to overhead tanks. Bore-wells through which the water is pumped to the storage and from there to overhead tanks to the supply of water. The college has a rain water harvesting facility. The same is well maintained by the maintenance department.

Parking Facility: College provides on premises large parking place for two wheelers and four wheelers for students and staff, separate parking place for college vehicles.

Bank in the campus:

The campus had a bank facility within the college premises with ATM by providing the entire necessary infrastructure by the college for the convenience of staff and students

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 28.32

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
158	177	237	218	289

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 7.66

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
51	98	34	61	42

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 31.3

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
204	187	255	264	282

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.82

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
14	0	11	4	4

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 42.16

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 86

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 10

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
6	1	1	0	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Brindavan College believes in strengthening and empowering students. Student Council Committee is framed at the beginning of every academic year. A Student Council Committee is a group of elected and volunteer students working together with or along with Management within the framework of bylaws to provide a means for student expression and assistance in college affairs and activities. It gives opportunities to the student to explore their talent and develop the leadership quality within them. During the process students develop Team building, Effective time management, decision making and many more such attributes which further encourages them and help them to grow as a professional and a responsible citizen.

The College has a structured and designed Student Council Committee comprising the student of final year. The committee first got established in August 2015 keeping the idea of bringing the student involvement at various platforms with higher spectrum. Having this idea on board, students are encouraged to be a part of various academic related programs, co-curricular activities, and placement and so on. This not only helps us to plan better as a involvement of young and dynamic mind but also makes the execution of each plan more fruitful, Smooth and flawless by providing them the sense of ownership.

Being a part of student council committee, the student are called for sharing their ideas, planning ,Execution, decision making and participation for the various other committee's functioning.

Objective:

- 1.To empower the students.
- 2.To enhance and build various positive attributes in students.
- 3.To promote student involvement in various events and Program.

4. To help them grow as a good professional and responsible Citizen.
5. To promote respect for law and order and towards general welfare of the community they are living in.
6. To provide a viable means for student expression and an increasing amount of self-direction.
7. To improve understanding between and within groups through interaction and communications.

Role and Responsibility:

- As a member of the Student Council Committee, Student takes part in various committee programs for the planning, designing and execution of it. The Committee helps share students' ideas, interests, and concerns with teachers and College Management.
- Students take the initiative, plan and execute various events and programs in the organization such as Alumni Meet, Inter college/ Intra College Fest, Teachers day, World Environment day, Kannada Rajyotsava and many more such cultural and sports events.

Following are the list of few committees where we have the participation of students from Student Council Committee.

1. Anti Ragging and Sexual Harassment Committee
2. Alumni Committee
3. Grievance Redressal Committee
4. The Department Clubs
5. ISR Committee
6. Sports Committee

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
17	16	13	8	7

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Registered as “Brindavan College Alumni Association”

Alumni relations are an integral part of our institution's advancement activities for many years. Alumni are the institution's most loyal supporters. They take their knowledge to their hometowns, countries and to their professional and social networks and become a proud citizen.

“An organization's alumni are the reflection of its past, representation of its present and a link to its future”. Having this concept and thought we believed to have a great and strong alumni association which not only help us bind with them but also provides supporting hands to plan and build something better and remarkable for our existing and future students.

Brindavan college, organizes alumni meet every year wherein alumni are invited to have the active participation. They are invited to give the suggestions on the further advancement of the department as well as for the development of the existing students.

The Alumni are always encouraged and invited for giving the Guest lecture, soft skills training program, Workshops and so on and some monetary contribution.

It helps the students developing and shaping up their personality in much greater way as Alumni are influential in explaining and introducing the outcome based education and nurturing professionalism. The college have list of students those have been giving their experiences, commitment and possible contribution towards Alma matter. The session goes on very interactive and lot many issues are addressed. At the same time, Alumni promised and showed their interest for extending their support in every possible way. The Agenda and areas discussed were as follows:

- Support system in every possible means
- Bring togetherness and promote institution's value and culture
- Assistance in Employability

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Brindavan College, Bangalore, Karnataka was established in 1993 under the aegis of N.M. Academy - a registered trust committed to foster education. The main aim of the institution is to provide quality education to students from across the world irrespective of their background to evolve them as dynamic professionals.

The policy of the institution aims at developing the strong character and will power of the students to excel globally. In order to achieve this, students are engaged to provide the education which helps them in not just grow academically but also help in developing strong characters and personality to become worthy citizens.

Vision

"To build in each student a strong character and will power to excel globally".

Mission

"Disseminating of quality education to the students to develop their personality, to improve quality of life and to make them worthy citizens."

Governance:

The objective of governance and leadership implemented in the institution is typically to meet Mission and Vision. Since inception, the principle of decentralization and participative management is implemented. The governance structure has Board of Management, which reviews the functioning of institution in its quality parameters through Governing Council. Principal implements Vision and Mission components of the Institution. All the departments have their vision and mission which is aligned with that of the vision and mission of the college.

Brindavan College has listed its governance plan by keeping in view of the mentioned above vision and mission. The institution strives to achieve its vision by working through its mission to disseminate quality education to the students to develop their personality, to improve quality of life and to make them worthy citizens with key factors such as good governance, quality academic processes and infrastructure.

Perspective Plan:

The perspective plan for the next five years includes

- 1.Consolidation of teaching and learning process and evaluation process to the highest level of satisfaction of the stakeholders.

2. Continuing the status of Accreditation (NAAC),
3. Strengthen Industry-Institute Interaction.
4. To enhance the use of ICT in Teaching and Learning.
5. To intensify activities for the holistic development of students through well planned extension activities.
6. To motivate faculty members to do research related activities.
7. To conduct various training programs for students to develop their personality.
8. To provide the study material to the students through web link by the concern faculty.

Participation of the Teachers:

Through participative management system, the faculty is involved in various bodies like Governing Body, and committees like Discipline committee, ISR Committee, Sports Committee, IQAC Committee, Canteen Committee etc. Starting from deciding the work plan, activities related to syllabus, identifying and conducting of various certificate courses, teachers have been given freedom to propose various activities, thus supporting participative involvement in decision making. Achieving academic excellence is the mission of every teacher in the college. Autonomy is given to the Heads of the Departments to take the department level decisions involving the staff.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The management is tremendously committed and dedicated to render a top-notch education to achieve the vision and mission of the institution. The management provides the required infrastructure for proper functioning of the institution and facilitates the efficient work flow. The responsibilities of each faculty member are communicated through Principal and HODs in regular staff meetings. The Management, Principal and faculty of the college work tirelessly with a holistic approach. The management is committed to ensure conformity and compliance to standards.

Decentralization

Decentralization has a significant impact on planning, policy making and the management of the institution. The institution follows decentralization and participative management which promotes quality in education system. This improves the morale of employees as they get involved in decision-making process.

Participative Management

The Institution promotes a culture of participative management by making the staff and students involve in various activities. Every decision of the institution is governed by the management by considering facts,

information and objectives. Students and faculty members are allowed to express their opinions and give their suggestions.

Through participative management system, the faculty are involved in various bodies like Governing Body, and committees like Discipline committee, ISR Committee, Sports Committee, IQAC Committee, Canteen Committee etc. Starting from deciding the work plan, activities related to syllabus, identifying and conducting of various certificate courses, teachers have been given freedom to propose various activities, thus supporting participative involvement in decision making. Achieving Academic excellence is the mission of every teacher in the college. Autonomy is given to the HoDs to take the department level decisions involving the staff.

Case Study:

College has organised a one day training programme on “Human Rights” in association with National Human Rights Commission of India on 14th August 2019.

The decision to organize the programme was taken in the meeting held on 27-07-2019, headed by Principal, and participated by the Vice Principal, Heads of various departments and Teaching and Non-teaching Staff. Valuable suggestions given by the teaching and non-teaching staff were considered. Various committees were also formed in the meeting for the smooth execution of the programme.

It was suggested that Mr. Swamidas, Librarian can be the convener of the event. Principal accepted the suggestion and assigned him the responsibility of convening the event and to coordinate with the officials of National Human Rights Commission and the committee members.

Permission was taken from the Management to organize the event and a budget was proposed to the management by the Principal. All the Heads were actively involved in preparing the schedule for the event.

In the next meeting held on 29-07-2019, all the Chairpersons of respective committees briefed about their duties and work completed till date.

The event was organized successfully on 14th August 2019 in Dr. C. R Shetty Seminar hall, Brindavan College, Bangalore.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The aim of the institution is to provide education to the highest level of satisfaction among the stake holders.

1. Enhancement of M.Com seats from 40 numbers to 50 numbers in the year 2015.

As per the perspective plan, it was discussed in the Governing Council meeting to enhance the M.Com seats from 40 to 50 as there was a huge demand.

M.Com program had started in the year 2014-15 by filling 40 seats. There was a huge demand for the program and henceforth College decided to request for the enhancement of M.Com intake from 40 to 50. University had approved the proposal and after the inspection.

Other Perspective Plan for the development of College:

The perspective plan for the next five years includes

- 1.Consolidation of UG and PG teaching and learning process and evaluation process to the highest level of satisfaction of the stakeholders.
- 2.Continuing the status of accreditation (NAAC),
- 3.Strengthen industry-institute interaction.
- 4.To enhance the use of ICT in Teaching and Learning.
- 5.To intensify activities for the holistic development of students through well planned extension activities.
- 6.To motivate faculty members to undertake research related activities.
- 7.To conduct various training programs for students to develop their personality.
- 8.Students study material will be provided through web link by the concern faculty.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The college is under the aegis of N.M Academy which has its Governing Body which is headed by Chairman. The Finance Officer, Principal, and HR are working under the supervision of the Chairman. There are various departments which are being controlled by the Principal viz, Library, IQAC, Training and placement. The Vice-Principal and HODs are working under the supervision of the Principal. Each of the departments as depicted in the hierarchy is headed by HODs.

The college has a well-formulated internal organizational structure and policies which assess in decision making processes. Keeping in view of the educational needs and demands of the industry the goals are set through collaborative and collective efforts of various components of the institution. The governing body is the apex body, which defines academic and administrative policies. Minutes of the meetings are recorded

and are made available to all the staffs. Governing body communicates decisions to the faculties through principal. Other committees such as, Grievances Redressal Committee, IQAC, Library Committee, Anti-ragging committee etc. work under the supervision of the head of the institution.

The powers and the functions of each authority are well defined to ensure administrative decentralization. The proposals are generated at the department level and after a careful consideration and deliberations are submitted to the Secretary & Correspondent through Principal. The proposals are finalized in the Executive meeting. The decisions of the governing body are implemented through principal by various departments and other sections (Administrative, Academic and Finance). The governing body frames and approves the service rules, recruitment and promotional policies.

Finally, all the administrative, academic, and the financial activities are reviewed by the governing body to ensure administrative and academic accountability of the institution through IQAC. The resources of the college, both intellectual and infrastructural are readily made available for the head of the department and the teachers concerned to carry out the program successfully. The college has a democratic set-up, where each unit is given freedom to innovate and plan its perspectives of development, yet it operates through a structured organization for disciplined and smooth functioning of the system. The line of hierarchy is maintained and the code of conduct is implemented to bring harmony and unity.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**Response:**

Welfare measures for teaching and non-teaching members are not only for the development of staff but also for the organizational development. College offers various schemes to all the employees with the motive to promote the efficiency and efficacy.

Following are the welfare measures provided to teaching and non-teaching staff by the institution:

Leave for teaching and non-teaching staff

CL and VL facility is provided to all the teaching and non-teaching staff. 12 casual leaves are provided for the staff one per month basis. 14 days' vacation leave is provided on 7 per semester basis. 14 days OOD is provided to the staff on seven per semester basis.

Employees Provident Fund as per PF rules

Keeping in view the future safety of employees, the institution contributes specific amount towards provident fund of an employee as per PF rules.

Sponsoring registration fees and support to staff for attending Conferences, FDPs etc..

Motivating and allowing faculty members to pursue research degrees and OOD/Leave is granted to pursue research, to ensure and encourage the faculty in knowledge upgradation. College also sponsors Conference and FDPs registration fees.

Medical Benefit:

Medical benefit was provided to the staff and their families in a Multi-National Hospital called SSNMC Super Speciality Hospital. Benefit is in terms of discounts are provided as per MOU for OPD, Lab, Radiology, Health Checkups and Inpatient charges. A MOU was signed between the Hospital and Brindavan College.

Also health check-ups were organized at College Premises to ensure good health of employees.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 15.09**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
18	7	10	3	00

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response: 1.2****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	2	0	1

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response: 58.86****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation /**

Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
29	36	28	37	38

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The institution has performance based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

Performance appraisal system for teaching staff:

The teaching staff is assessed through his/her implementation of innovative technologies in classroom lectures, course delivery, up-skilling, question paper setting and evaluation.

Student feedback and pass percentage of the students in the class are also taken into consideration. The prescribed format is revised by HODs to assess the attitudinal / behavioural / professional aspects of the faculty concerned.

Also the performance is evaluated by students in a prescribed format based on certain personality as well as teaching attributes.

Performance appraisal system for non- teaching staff:

A few strategies are observed in appraising non-teaching staff performance which includes, technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation, willingness to learn, diligence etc besides they are also assessed by the behavioural aspects like mannerisms, acceptability, punctuality etc.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts and procedures of internal control of finance are carried out by the head of the accounts department on a day to day basis, Internal control performs both financial & non-financial within wide range of areas within the institution, as directed by the annual audit plan, ensuring compliance with laws and statutory regulations. The accounts department look at key risks facing the institution & what is to be done to manage those risks effectively & to help the institution achieve its objectives. The external audit performs the annual statutory audit of the financial accounts, providing an opinion on whether they are true and fair reflection of the institute financial position. The submission of Income Tax returns is being carried out regularly each year.

So far there have been no major findings / objections. Minor errors or omissions & commission, when pointed out by the audit team are immediately corrected/ rectified & precautionary steps are taken to avoid recurrence of such errors in future.

There are no audit objections since the institution follows an efficient system of internal controls. Expenses incurred with the proper approval or sanction by the head of various departments & head of the institution.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Institution is a self-financed institution, where the funds are generated through tuition fee, admission fee paid by the students. The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.

1. Institutional budget is prepared by management every year taking into consideration of recurring and non-recurring expenditures.
2. Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year.
3. All the major financial decisions are taken by the Management and Governing Council Members.

Utilization of funds:

1. Institution adheres to utilization of budget approved for academic and administrative expenses by management.
2. After final approval of budget, the purchasing process is initiated by purchase committee which includes all head of departments and account officer. Accordingly the quotations are called for and after the negotiations purchase orders are placed.
3. The payments are released after delivery of the respective goods. It is done as per the terms and conditions mentioned in purchase order.
4. All transactions have transparency through bills and vouchers. The bill payments are passed after testing and verification of items. Only authorized person operates the transaction through bank.
5. The entire process of the procurement of the material is monitored by the Maintenance and the accounts department.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) was established in the institution to maintain and enhance quality of education. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution. The work of IQAC is the step towards the internalization

and institutionalization of quality enhancement.

To ensure efficient functioning of IQAC, coordinator of the IQAC interacts with various functionaries for effective implementation of IQAC and appraises chairperson of IQAC from time to time for the progress. IQAC records its deliberation and suggest improvements required if any in academic / administrative functions.

Objectives of IQAC

- To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.
- To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

Strategies of IQAC

1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
2. Equitable access to and affordability of academic programmes for various sections of society.
3. Optimization and integration of modern methods of teaching and learning.
4. The credibility of evaluation procedures.
5. Ensuring the adequacy, maintenance and functioning of the support structure and services.

The following two best practices are the results of IQAC initiatives:-

1. Conducted FDPs, workshops and training programs for teaching and non teaching staff:

IQAC has contributed significantly to improve the quality by conducting faculty development programs on various topics like Bloom's Taxonomy, IPR, Research Methodology, Research Literacy, Teaching methodologies etc. For Non-Teaching Staff workshops and training programs like Enhancing Typing skills, Advanced Excel, Tally etc were conducted.

2. Institutional Social Responsibility Events (ISR):

College has conducted various ISR events involving students to sensitize them towards society. Activities like blood donation camp, visiting orphanages, old age homes, schools, observing world environment day, international yoga day etc. are conducted regularly.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC organized regular academic audits to ensure effective implementation of teaching learning process and maintenance of course files.
- Arrangement of special classes for slow learners.
- Identifying the new processes/delivery method and recommending the same for improving the quality.
- Collecting feedback from the students.
- Conducting faculty development programs and skill development programs.

Two Examples of Institutional Reviews and Implementation of Teaching, Learning Reforms facilitated by the IQAC:**Example 1: Implementation of the Course files.**

Course files were prepared to bring objectivity. The teachers go through the syllabus and ensure that all the registered students fulfill the pre-requisites of the course. After cross-checking the teachers start their event schedule (lesson plan) that was planned in the beginning of the semester. At the end of every topic, the teacher conducts a pre-planned revision. Mapping of the course outcome is done along with the program outcome. Course files proved to be great guiding.

A course file is a kit containing Syllabus of the Course, Lesson Plan, Activities planned, Work diary, Internal Test Question paper, Course Outcome etc.

Example 2: Introduction of Value Added Course

To give insight of the industry and hands on training on the subject, value added courses were introduced for the students. Every year students undergo minimum thirty hours of hands on training on the subject discussed by the Department Head, Principal and students. On completion students are provided with the course completion certificate.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

2. Collaborative quality initiatives with other institution(s)
 3. Participation in NIRF
 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Specific facilities provided for women in terms of:

Brindavan College is a co-educational institution and it promotes gender equity & special attention is given to female students by organizing exclusive events for them.

Gender equity is one where men & women, girls & boys, enjoy the same rights, reservation and opportunity. The number of programmes such as International Women's day, women empowerment program & separate sports events for women are being conducted in the college in order to make them feel more comfortable.

The Institute implements the State Government's 30% women reservation policy for admission. It promotes and encourages female students and employees for their overall development. It also conducts activities like: International women's day, Seminar on "Gender: Roles and responsibilities" Seminar on "women empowerment in digital India" Workshop on "self-defense" All these efforts lead to sensitize students towards gender equality.

A) SAFETY & SECURITY:

To ensure safety and security of women employees and female students, the college has installed CCTV cameras to monitor and avoid any undesirable incidents. The camera recording is visualized regularly to take action against unwanted incidents as a precautionary measure.

Security personnels monitor the activities in the campus. And if any doubtful incident is noticed, the same will be reported immediately to the estate manager, who in turn, will escalate the matter for investigation. Women wardens are stationed at the girl's hostel round the clock.

B) COUNSELING:

Mentoring system is followed in the college. Each mentor is allotted with the number of students depending on the strength of the class. And it is the responsibility of the mentor to take care of the allotted students in terms of attendance, internal test, their performance in class activities, behavior & several other factors. If any issue is found with the student, he/she will be called and counselled by the mentor. If neccessary the parents will be informed about the matter.

C) COMMOM ROOM:

The College has a **common room** for female students with required facilities such as disposal electric

sanitary machine and bed to take rest in case of emergency. This room forms a safe cocoon for girls if it is needed.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

- Solid waste management
- Liquid waste management
- E-waste management
- **Solid Waste Management:**

The institution is clean and green. The waste is generated by all sorts of routine activities like paper, plastics, glass, etc. is segregated at each level. The supervisor ensures that the waste in each floor is collected through the dustbins provided in each floor and are taken to dumping room within the institution. The vendor collects the waste from the dumpsite, segregates them, and disposes them at the landfill site authorized by the City corporation. Also the campus has many dust bins all over. The students and staffs are given awareness about the campus cleanliness and segregation of wet & dry waste in every environment day observation.

There is housekeeping team in our college to clean the campus and maintain it neat and safe. The Food waste, vegetable peels etc. are collected from the canteen and dispose every day without harming environment.

- **Liquid Waste:**

Liquid waste in the campus is of two types

1. Sewage waste:
2. Laboratory, cafeteria, bathroom/washroom effluent waste.

Proper drainage system is maintained in the campus.

- **E-WASTE:**

A storage area for e-waste is maintained in the campus. The e-waste is collected by the vendor (SOGO Group of Company) with nominal charges.

The College purchases electronic items after the scrutiny to avoid unnecessary purchase of electronic items.

E-waste contains all types of electronic components, majorly computer related accessories.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling

5.Maintenance of water bodies and distribution system in the campus**Response:** B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: E. None of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software,

mechanized equipment

5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institutional Efforts / Initiatives

The purpose of higher education is

- To encourage and enable an individual to develop their own capabilities.
- To increase knowledge and understanding to benefit the economy .
- To play a major role in shaping democratic inclusive educational institutions.

Inclusive learning and practice of Brindavan College

- Recognises the diversity of students
- Enable all the students to access the content, participate and demonstrate their knowledge and style.

Working definition of Brindavan College

Diversity is the differences in people including race ethnicity, gender, gender identity, sexual orientation, culture economics status, national origin, religious, affiliation, age, disability status, points to view and political affiliation. Being democratic in an educational institution brings peace and harmony in the campus to create a positive environment for all types of students.

Equity is the state of elimination conscious or unconscious bias ,harassment and discrimination and other forms of inappropriate or illegal categorization of people. According to HEI different committees such as anti-ragging, discipline committee, anti-sexual harassment, grievance cell are formed to eliminate conscious or unconscious bias, harassment and discrimination.

Inclusion is defined as a deliberate status where all individuals in the campus community – regardless of differences or perspectives –are proactively included in institutional actions and initiatives.

Initiatives of Brindavan College

To bring the awareness among the students, the college conducts traffic awareness program, blood donation camp, free dental checkup and orphanage visit.

To instill harmony among the students the college organises cultural programs like Ethnic Parade, Ethnic Day and Freshers Day etc., In the ethnic parade students represent their countries by singing their respective national anthem and by holding their national flag which brings a sense of pride.

Brindavan College celebrates International Food festival where the students install food stalls and make exotic array of food items of their tradition. All these initiatives of Brindavan College bring diversified students to get educated under a single umbrella with high enthusiasm to attain their personal goal.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The moral responsibilities and duties of a citizen mentioned in the constitution are: One must respect the National Flag and National Anthem, obey the laws of the country, protect the power, unity and integrity of the country and safeguard public property honesty.

The institute teaches the students about human values like right conduct, peace, truth, love and nonviolence. Professional ethics like beliefs, moral principles, moral values and moral code of conduct. The institute is more concerned about moulding students a worthy citizen of India, by conducting national festivals such as Constitution Day, Independence Day, Republic Day and also awareness programs like Blood donation camps, orphanage visit, traffic awareness program, voters awareness program and environment day. The event like Teachers Day celebration is to inculcate the values of right conduct. Mentorship program help the students to be honest and ISR activities help to instill love and kindness towards the needy people of the society.

The college has organised the human rights program sponsored by the Human Rights commission of India and also organized oath taking to be the true citizens of the country during 70th Independence Day celebration as part of AZADI 70. The students and staff with dedication celebrate Independence Day and Republic Day.

Students are being advised to remember the struggle for freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. The whole country is dependent on the basis of the rights and duties enshrined in the Constitution of India. The college

has started a practice of having an assembly for national anthem and state anthem every Thursday.

Every year Republic day is celebrated on 26th January by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also was celebrated on 26th November and students took the oath to follow the constitution of India. Independence Day is also celebrated every year to highlight the sacrifices of freedom fighters .Brindavan College has taken different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.

Awareness program was also organized on voter's rights among the students of the college.

One day program was organized by the college regarding fundamental rights and duties in association with Human Rights Commission of India by inviting the high court judge and other legal practitioners for the staff and students on 14th August 2019.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1.The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution celebrates various National and international commemorative days, Festivals and birth anniversaries of the great Indian personalities throughout the year in order to make every student know their contribution to the country. To respect the tradition to next level citizens and make them to understand the value and importance of national and international commemorative days.

Celebration of birth Anniversaries of eminent Personalities such as:

Gandhi Jayanthi:

Gandhi Jayanthi is celebrated on 2nd October every year with great zeal to mark the occasion of the birthday of Mohandas Karamchand Gandhi.

Teachers' Day:

Dr.Sarvepalli Radhakrishnan's Birthday is celebrated as Teacher's Day every year in the institution to honor the teachers. On this noble day, different activities will take place especially for the teachers in order to free themselves from their busy schedule.

National Youth Day:

National Youth Day is celebrated to commemorate and honour the anniversary of Swami Vivekananda on 12th January.

National Festivals such as:

Republic Day:

Republic Day honors the date on which the constitution of India came into effect from 26th Jan 1950. It is celebrated in the college every year in a grand manner. It motivates the students and staff to imbibe the great qualities of these eminent personalities.

Independence Day:

Independence Day is celebrated annually on 15th August in the College . Institution's primary duty is to celebrate India's Independence Day in a grand manner to show our solidarity towards the country. On this great day the students, faculties and staff of the institution pay tribute to the martyrs and the freedom fighters of India. The day of India's independence is a day of pride, love and respect towards our great Nation.

Karnataka Rajyotsava or Kannada Day:

It is celebrated on any scheduled day between 1st to 30th November every year in the College. On this day the institution organizes different programmes such as, dance, singing, exhibition on Karnataka historical places and skit on patriotism etc., Student from other states also take part in this event enthusiastically. Also the students from different districts showcase their talent and tradition attire on ramp walk. One of the best parts of the Kannada Rajyotsava in the institution is, every year at least one Student, from other

country will sing a Kannada song.

International Women's Day:

International Women's Day is celebrated every year on 8th March. It is a day when women are recognized for their achievements without regard to divisions, whether national, ethnic, linguistic, cultural, economical or political. On this day College organizes many activities such as Women's empowerment program, Self-defense program and motivational talk.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices

The college was established in the year 1993 with minimum number of permanent faculties, right from the beginning, strived their best to introduce many good practices which are helpful to the student's community.

Some of the good practices of the institution

- 1.Environment protection activity through ISR and department clubs.
- 2.Providing scholarship to the students & Awarding the Best outgoing students

Best Practice-1: *Environment Protection:*

Objectives of protecting the Environment:

- 1.To make each individual responsible for the environment
- 2.To plant more saplings to conserve the biological diversity.
- 3.To create awareness among the stakeholders.

The Context:

The environment is getting polluted across the world which is harmful to the existence of the human, animal, and plant life because the toxic material or waste such as gracios pollutions, industrial effluents, and electronic wastage are getting added to water bodies and the environment. It is mainly because of urbanization and industrialization. If enough steps are not taken, this will take altogether a different share

causing heavy damage and threat to life. In this context, Brindavan College aims in creating awareness among students and staff so that our stakeholders can in turn spread the message in the society and make every citizen aware of the importance of the environment.

Practice:

The college has been organizing the world Environment Day every year and each year, plant the saplings in the college campus and also distribute the pamphlets in the surroundings. The other activities includes save electricity, water and global warming.

The Institute organizes the ISR activities in which environment programs is one among this. These activities are conducted to create an awareness to save the natural environment & spread the message to save the earth, for this the college celebrates World Environment Day every year on 5th June. The college planted more than 200 saplings in the campus in last three years.

The students & staff are also informed to bring awareness among the people in their locality and plant saplings in and around in order inculcate the habit of growing plants & promote the environment protection.

Evidence of success:

The practice has shown wonderful results in which the students & staff are motivated, not only planting the saplings in locality but also participated in programs relating to environment protection by the way of planting the sapling and creating awareness among the people in the society towards environment protection, save water, electricity, save fuel etc. Water pollution, Air pollution, Global warming, climate change will have the adverse effect on human beings, animals & nations on this planet, if stops.

Problems encountered:

It was difficult to convince the students and the success depends mostly on how stakeholders take this issue seriously, however, the problems had been overcome, wherein a good number of students and staff have participated in the program organized that connected to environment protection. The financial resources need for this implication of this cause met by the management.

Also it had to face the issues of making adjustment in the time table a couple of times to arrange the activities, however it served the purpose in a fruitful way. Enabling the stakeholders to understand and work in this direction to have wonderful world in its natural way.

Best Practice- 2: Best outgoing student award:

Objectives of Best outgoing student:

- 1.To make each individual student a successful citizen
- 2.To encourage the young minds to achieve good knowledge.
- 3.To prepare young minds to fight for competitive world

Success is not the destination that we reach. Success is the quality of our journey. Mankind's greatest achievement has about by constant encouragement. Our greatest hopes could come reality in future if

our efforts are recognized. All we need to do is to appreciate and encourage the young minds, as most achievers are people who have made a strong and dedication to pursue a particular goal.

Best outgoing student award is one of the best practices which our college adopted for so many years. This prestigious award is given to strong undergraduate and postgraduate student, who has good character along with academic excellence, who had achievements in co-curricular, extracurricular and sports throughout 2/3 years of graduation journey.

The institution awards the best outgoing students on their graduation day every year which is organized in very grand manner in the month of April or May.

The Context:

Identifying the talent & rewarding the students will help them to perform better in academics. The College has always been encouraging the students and rewarding them by considering the performance of students in all the years in terms of attendance, participation in various academics, co-curricular & extra-curricular activities. The student who has a constant performance in all the years is identified in each program and will be rewarded with best outgoing student award on the college graduation day.

Brindavan College aims at contributing good student and good human beings to the society. Keeping this in mind, the college has started encouraging the student in all the way such as education, gaining knowledge, being responsible and participating in sports.

Practice:

The Institute organizes/conducts the guest lectures, seminars, SDP (Student Development Program), industrial visit, Institutional Social Responsibility activities to make them a worthy citizen. These academic events help them to improve their performance in education, sports and game. The college provides opportunities to the students in getting exposure to accumulate knowledge through debates on recent topic and industrial visits which helps them to know the work procedure of different industries and to understand the practical work.

The students are also informed to visit the library compulsorily to gain the knowledge for their academic as well as for their future.

Studies have shown that exercise increases blood flow to the brain and helps the body build more connections between nerves, leading to increase concentration, enhance memory, stimulate creativity and better-developed problem solving skills. In short, playing sports helps in energizing the brain and activate it to do better performance.

Evidence of success:

The practice has shown wonderful results in which the students were motivated and has secured good result by holding university Rank. Most of the students were selected in campus drive in reputed companies in Karnataka. The students are good in sports and games as a result our college team has secured second position in inter college Kho-Kho for girls.

Problems encountered:

The College has Grievance Redressal Committee in which the problems will be encountered and solved by the committee members.

Best Outgoing Student List 2019-20:

<i>Sl No</i>	<i>Name of the Student</i>	<i>Dept.</i>	<i>Regi No</i>	<i>Total Score</i>
01	Suchithra. K	MBA	18MB2073	48
02	Ramya T	M.Com	CM183833	48
03	Abdul Aziz	MCA	18DVSLC001	39
04	Godugu Nagaveni	MCA	18DVSLC006	36

Eligibility Criteria and Guidelines for Best Outgoing Student

1. Eligibility:

- The student should not have failed/ reappeared in any subject in the University Examination throughout the course.
- The student should not be involved in any disciplinary case throughout the stay in the institute.

2. Criteria for Selection (Total Marks 50):

University Result	10 Marks
Attendance	10Marks
Discipline & Conduct	10Marks
Participation in Co-curricular & Extra-curricular Activities	10Marks
Other Skill and Strength	10Marks

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vision:

“To create awareness among the youth and lending & helping to needy people”

Keeping in mind the vision of our College, we conduct number of programs to create awareness among students regarding awareness programs like Traffic, Voters awareness program, Drug abuse, Blood donation camp. To save life, Health check-up camps, helping the needy people such as visiting orphanage home, old age homes, govt. hospitals to provide basic necessity to the needy.

Brindavan College recognizing its privileged position as a premier institute of higher education, in Bangalore, Karnataka. It makes consistent efforts in fulfilling its social responsibility toward the downtrodden of society. The college authorities, staff believes in making students a worthy citizen as per the institution's vision.

Brindavan College believes in stretching hands to the poor students by giving fee concession to pursue their education without any financial problems. This kind of fee concession makes students feel free from financial stress and get motivated for their next level of study.

The College is not only helping the students, but also helped the staff during the COVID-19 pandemic and post COVID-19 by providing full salary to all the staff of the college without any deduction in spite of faculty taking the class as per the regular time table through online. Few of the staff members who are out of state without their physical presence scheduled the classes through online from their respective places were paid fully by the management.

The outreach aimed to highlight that education and independent thought are the most effective means of breaking down “narrow domestic walls” (Tagore). It is a proud moment for the college to have moulded students like Bikas, who overcame adversities to gain skills and knowledge.

Brindavan College is distinct in its unique way of inculcating education among youth. From the student's point of view, it has students from 25 plus different nationalities who seek admission through ICCR, EdCIL and self-sponsored. This multi-cultured promise of students helps others to understand the culture of each other through various activities like cultural day, ethnic parade, food habit, national festivals, respect of people, etc.

Similarly from the staff point of view, we have staff from different parts of the country that also share and experience the various cultures existing in the country through cultural activities by the staff.

The primary objective of the Institution is the pursuit of academic excellence, providing all learners with capabilities they require to become economically, productive, develop sustainable livelihoods contribute to a peaceful and democratic society. The institute also aims at vitalizing the learning skills with a focus on futuristic demands vitalizing the teaching-learning process to meet equity, student-friendly teaching-learning. The institution has provided the best possible facilities in terms of infrastructure for teaching, learning & sports activities to make a student complete in all dimensions. The classrooms, laboratories, library, ICT enabled classrooms, classroom academics where every faculty makes individual effort to cater to the needs of the students. Students are provided with online reading materials. Continuous Internal assessment helps the students to constantly keep track of his/her development throughout the semester. Students are encouraged to take up assignments and projects that are separately evaluated.

Teachers also provide awareness and guidance about competitive exams and pay attention to competence, skill and character building. All students are encouraged and motivated to participate in activities that would interest them and showcase their potential to the maximum. Institution hosts fully equipped grounds for athletics, tennis, basketballs, indoor badminton courts, and volleyball courts.

Foundation courses, department ISR activities play a vital role in holding the social responsibilities of the students and promote a vibrant extracurricular life to foster team spirit and encourage co-operative work practices among the students.

The institute is aware of its social responsibility through active involvement of students in various activities like blood donation camps, programs related to awareness, charity to needy, with the local community by different clubs from time to time to help and inculcate values of good citizenship, responsibility, civic consciousness discipline and an orientation towards selfless service among the students.

The institute not only takes into consideration the academic aspect but also the kind of holistic education that we seek to impart to our students and make the institution relevant in its mission as an agent of social transformation.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The IQAC of Brindavan College is meant for planning, guiding and monitoring Quality Assurance and Quality Enhancement activities of the colleges. The IQAC channelize and systematize the efforts and measures of an institution towards academic excellence.

Functions of IQAC:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institute.
- Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes.
- Documentation of the various programmes/activities of the institute, leading to quality improvement.
- Development of Quality Culture in institute.
- Organization of inter and intra college workshops, seminars on quality related themes and promotion of quality circles.
- Preparation of the Annual Quality Assurance Report (AQAR) of the University based on the quality parameters/assessment criteria.

Activities / Programmes associated with IQAC:

1. Inauguration Ceremony for UG and PG students.
2. Student orientation for UG and PG students.
3. Fresher's Day
4. Other academic activities
5. Campus News
6. Faculty Development Program
7. Workshops & Seminars & Student Development Programmes
8. Industrial Visits for students
9. Guest Lectures for students
10. Certificate Programs For Students
11. Observation Day Celebrations
12. Conduct the Internal Assessment Tests as per the calendar

13. The students to be trained for communication and job skills

To facilitate the integration of the various activities of the institution and institutionalize the best practices. To provide a sound basis for decision making imbining all the dimensions of service quality to improve institutional functioning. To act as a change agent in the institution.

Concluding Remarks :

The true goal of education transcends much beyond just awarding degree and certificate to the students. Brindavan College a premier institute with quality education and with quality ambience grooms the vibrant talent and tuning them into an intellectual civilian and thoroughly prepared for facing the challenges of globalization. Management motto is to provide “quality education with technology and skill” as its base value. The system strongly believes in the overall growth of its students and provides them every opportunity to bring out their intrinsic capability.

The aim of the college is to inculcate insights of all aspects in life, skills, ability, attitudes, and beliefs which play a vital role in their future success. Faculty are committed to maintain a balance between theory and practice. The College provides ample facilities for the development of an integrated personality.

Joining this Institute will expand students’ horizons, make a remarkable difference in their personality and enhance their career opportunities. We follow “mentor system” under which each class is put into the multi-pronged web of a teacher. We accord prime importance to the behavioural discipline, moral integrity and cognitive developments of students. Departments of Youth Welfare, NCC, NSS, Physical Education, Career Guidance Cell, improvise students in 360 degree angle.

With a team of dedicated and experienced administrative and academic staff, Brindavan College continues to ensure the goal of enhancing the educational value of diverse students is achieved. The state of knowledge on the various teaching methods, the recent growth in academic research, staff development and the technology used in teaching and learning has improved over the time.

Brindavan College wishes the best of fortune, peace and prosperity to all those who contribute to the noble task of spreading education and its manifest qualities, aims and objectives.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 9 Answer after DVV Verification: 8</p> <p>Remark : DVV has given the input as per suggested by NAAC.</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>05</td><td>05</td><td>04</td><td>03</td><td>04</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>03</td><td>04</td><td>03</td><td>03</td><td>04</td></tr></table> <p>Remark : Deviation as per supporting document provided by HEI.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	05	05	04	03	04	2019-20	2018-19	2017-18	2016-17	2015-16	03	04	03	03	04
2019-20	2018-19	2017-18	2016-17	2015-16																	
05	05	04	03	04																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
03	04	03	03	04																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>239</td><td>207</td><td>192</td><td>99</td><td>153</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>123</td><td>120</td><td>145</td><td>56</td><td>98</td></tr></table> <p>Remark : DVV has made the changes as per metric in 1.2.2</p>	2019-20	2018-19	2017-18	2016-17	2015-16	239	207	192	99	153	2019-20	2018-19	2017-18	2016-17	2015-16	123	120	145	56	98
2019-20	2018-19	2017-18	2016-17	2015-16																	
239	207	192	99	153																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
123	120	145	56	98																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest</p>																				

completed academic year**1.3.3.1. Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 173

Answer after DVV Verification: 173

Remark : As per supporting document provided by HEI

2.1.1 Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
850	850	770	1380	1380

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
850	850	1380	1380	1380

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**3.1.2.1. Number of teachers recognized as research guides**

Answer before DVV Verification : 1

Answer after DVV Verification: 0

Remark : HEI has not provided the guideship letter issued by the affiliating university.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	3	2	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

0	0	0	0	0
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Remark : HEI provided thanking letters and appreciation letters which may not consider as award.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	8	5	6

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	4	8	4	6

Remark : Deviation for 2019-20 as per data template shared by HEI, student participation reflected only in 1 activity. DVV has excluded independence day celebration in 2016-17.

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
120	378	683	543	522

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
45	378	646	393	522

Remark : DVV has made the changes as per metric 3.4.3.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 25

Answer after DVV Verification: 8

Remark : As per supporting geo tagged photos reflecting classrooms and seminar halls with ICT-enabled facilities provided by HEI

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5.20	7.96	770.02	41.01	44.07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
24.67	2.76	15.42	11.21	6.83

Remark : As per supporting fixed asset schedule provided by HEI. Fixed asset addition for Brindavan College only is considered. Addition made in books is excluded.
https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105129/4.1.4_1626339075_3812.pdf

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2.74	2.91	2.42	4.78	1.70

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2.11	1.36	1.45	1.30	0.82

Remark : As per expense incurred for books/e-books and subscription to journals/e- journals reflected in income and expenditure statement provided by HEI

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progression to higher education during last five years

Answer before DVV Verification : 88

Answer after DVV Verification: 86

5.3.1

Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
6	3	1	1	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
6	1	1	0	2

Remark : DVV has given the input as per excluding district level certificates.

5.3.3

Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
36	30	20	26	35

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
17	16	13	8	7

Remark : DVV has excluded duplicate entries and Republic Day, Kannada Rajyothsava, Ghandiji Jayanthi, Celebration of Swamy Vivekananda Birthday, Kannada Rajyotsava

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

23	09	13	04	00
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
18	7	10	3	00

Remark : Input updated on pro rata basis since supporting document shared by HEI does not reflect the amount of financial support provided to teachers.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	7	5	4	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	2	0	1

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
401	36	46	37	38

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
29	36	28	37	38

Remark : Input updated on pro rata basis as per supporting documents provided by HEI

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any

	<p>awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above Remark : HEI has not provided certificate issued by the auditing agency to validate the claim. Internal auditing certificate may not be considered.</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : As per supporting documents any two may be considered (Sl. No. 1&2).</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : As per supporting documents provided by HEI</p>

2.Extended Profile Deviations

Extended Forms Deviations					
ID	Extended Questions				
1.2	Number of programs offered year-wise for last five years				
	Answer before DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16

9	8	6	15	15
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Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	8	8	8

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
425	425	630	690	690

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
413	340	323	392	454