



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	<b>BRINDAVAN COLLEGE</b>
• Name of the Head of the institution	<b>Shobhana Saxena</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>08028478388</b>
• Mobile no	<b>9341261151</b>
• Registered e-mail	<b>iqac@brindavancollege.com</b>
• Alternate e-mail	<b>principalbc@brindavancollege.com</b>
• Address	<b>Dwarakanagar, Bagalur Main Road, Yelahanka, Bengaluru-560063</b>
• City/Town	<b>Bengaluru</b>
• State/UT	<b>Karnataka</b>
• Pin Code	<b>560063</b>
<b>2. Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>Bengaluru City University</b>
• Name of the IQAC Coordinator	<b>Imran Basha B</b>
• Phone No.	<b>08028478388</b>
• Alternate phone No.	<b>9632273173</b>
• Mobile	<b>9141753959</b>
• IQAC e-mail address	<b>iqac@brindavancollege.com</b>
• Alternate Email address	<b>principalbc@brindavancollege.com</b>
<b>3. Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://ugpg.brindavancollege.com"><b>https://ugpg.brindavancollege.com</b></a> <u>L</u>
<b>4. Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ugpg.brindavancollege.com"><b>https://ugpg.brindavancollege.com</b></a> <u>L</u>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.08</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.13</b>	<b>2013</b>	<b>25/10/2013</b>	<b>24/10/2018</b>
<b>Cycle 3</b>	<b>B+</b>	<b>2.74</b>	<b>2022</b>	<b>29/03/2022</b>	<b>30/03/2027</b>

**6. Date of Establishment of IQAC** **02/01/2006****7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

• Upload latest notification of formation of	<a href="#"><b>View File</b></a>	
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IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. All the teaching staff are encouraged to attend seminars, workshops, conferences, FDP's etc. 2. Students are encouraged for higher studies as well as research work. 3. Training programs were organized for nonteaching staff to improve their technical skills such as word, excel etc. 4. Placement training, soft skills training for students were organized. 5. Organized three day orientation program for students before the commencement of classes.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
To promote Green campus initiative	Plantation of 10000 saplings in and around the Brindavan College in association with BSF, Yelahanka, Bangalore.	
To promote research culture initiative	faculty members have registered for phd	
To complete third cycle accreditation process	submitted SSR	
<b>13.Whether the AQAR was placed before</b>	<b>Yes</b>	

**statutory body?**

- Name of the statutory body

Name	Date of meeting(s)
<b>Governing Body</b>	<b>16/12/2020</b>

**14.Whether institutional data submitted to AISHE**

Year	Date of Submission
<b>2020-2021</b>	<b>21/01/2022</b>

**15.Multidisciplinary / interdisciplinary****16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

**413**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **892**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **485**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **262**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **48**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **48**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1

**413**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

**892**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

**485**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

**262**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

**48**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	48
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	101.07
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	110
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

After receiving the Curriculum from the University the Institution adopted the following process for the effective Curriculum Delivery

The Syllabus was prepared by the Bangalore City University.

For the Effective coverage of the syllabus, the calendar of events was prepared along with the calendar issued by the University. Both the calendar of events were strictly followed.

The faculty members of the concerned Department were allotted the courses by the HoDs based on their area of specialization.

The time table committee prepares a consolidated, department, and individual faculty timetable.

A course file for each course was prepared by the faculty, which

includes course objectives & outcome, lesson plan, work diary, study material and internal assessment test question papers with solutions, assignments and questions papers.

The induction program was organized for the newly admitted students of all the degree programs to provide an insight into the college.

Eminent academicians and industry experts were invited to deliver lectures on current trends in technology, commerce, and management.

The college provided certificate programs and value-added courses to expose the students to the latest development which could not be covered in the syllabus.

Feedback was taken from the students about the content delivery of the faculty.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Brindavan College followed the guidelines of Bengaluru City University, for Internal Evaluation and Assessment procedure. The institution adheres to the academic calendar for the conduct of CIE As per the Academic Calendar, Internal tests, Assignments, were planned by the Program Coordinators before the commencement of the semester.

The college conducts two internals assessment tests for theory papers of 30 marks each as per the University guidelines. The average marks of both the internal tests were considered as final marks. For laboratory Evaluation, the College conducts two lab Internals for 15 marks each, the students maintain the lab records after each experiment which was duly evaluated by the faculty in-charge. Awareness of the Evaluation and Assessment system was briefed by the HOD to the staff and students at the beginning of the Academic year.

Tutorial and Extra classes were conducted to enhance problem-solving skills and explain some of the important topics. Assignments, Presentations, Group Discussions & Quiz were conducted. Internal Assessment test Time table was Displayed on the Department Notice Board and circulated to the respective classes well in advance to prepare the students for better performance. Valued answer papers were distributed in the class for clarification and corrections if any. The marks obtained by the students were displayed on the Department Notice Board and a copy of the same was maintained in the Department. Efforts were made by the college to conduct a retest for the students who underperformed and missed the Internal Test for genuine reasons

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University** Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

41

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<b>No File Uploaded</b>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The College abides by the prescribed syllabus of the Bengaluru City University to address these issues. Culture, Diversity & Society**

**Creativity and Innovation**

**Business Ethics**

**Environment and Public Health**

**Indian Constitution and Human Rights**

**Personality Development**

**Science and society**

**Environmental studies.**

**Computer Application and Information Technology, etc....**

Altogether the above courses introduced by the University help the students gain a better intellect and comprehension of Indian Culture, Diversity and Society

Science and society introduces the students about the important inventions of Modern science that has altered our lives.

The Personality development course helps the students in improving self-awareness, importance of goal setting, creativity and applying innovations in their business and in developing interpersonal skills.

The subject Life Skills aim to develop competencies in areas like knowledge and critical thinking, practical and personal skills.

Banking and Finance course gives the student in-depth knowledge of the subject with practical inputs and prepares them for their career.

The course "Indian Constitution" brings awareness among the students about the features of the constitution, fundamental rights and duties

Environmental studies is to bring awareness about continuing problems of pollution, solid disposal, degradation of the environment global warming, the depletion of the ozone layer, and the loss of Biodiversity.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

79

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

#### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<b>Nil</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution  
may be classified as follows**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://uqpq.brindavancollege.com/">https://uqpq.brindavancollege.com/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**297**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**227**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<b>No File Uploaded</b>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic session starts with an orientation programme to enable the students to cope with the curriculum specified by Bangalore University for each programme/course. The orientation programme helps to identify students who are slow learners and also identifies the students who have the competency to cope with their respective courses. The orientation programme includes sessions such as:

1. Introduction to the respective course and syllabus description
2. Team Building Activities
3. Sessions on Improving confidence and self-belief
4. Sessions on key subject areas such as Economics and Accountancy
5. Outbound Activities to boost team spirit and learning abilities
6. Sensitization programmes

The club activities are managed by the students and acts as a very important platform for slow learners to build their skills and identify their talents. The senior students act as a guiding force for the new comers and this gives rise to an environment of self-learning and team spirit.

The clubs organizes various activities for student development and skill enrichment. A few activities are listed below:

7. Business Quiz
8. IT Quiz
9. Language Quiz
10. Spell Bee to assess language competency
11. Debate Competitions
12. Group Discussions
13. Cultural Activities like Dance, Singing, Playing

**Instruments, Skit etc.**  
**14. Gaming Competitions etc.**  
**15. Personality Development Workshops**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
<b>892</b>	<b>48</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

One important technique of teaching used is the 'Brainstorming' technique. In this technique the students are given a problem and are required to share their ideas in order to find a solution. Many topics in the prescribed syllabus is discussed using the brainstorming concept of teaching. This gives students an opportunity to participate in class discussions, which in turn motivates them to overcome their fears and develops a positive attitude.

The Case Study technique is also used for problem solving and participative learning. Case Studies are administered to students and then the case is analyzed by the students and a report is prepared by them. This is done on an individual and team basis.

The Institution also arranges for guest lectures which includes people from the Industry and who have expertise in their respective areas of work. The guest lectures allow student to participate in question and answer sessions so that their doubts are clarified in this best possible manner.

To summarize the following are the student centric methods of teaching followed at the Institution which enhances student learning experiences:

- Class Room Lectures
- Laboratory Sessions
- Brainstorming Sessions
- Case Study and Analyses
- Industrial Visits
- Internships
- Project Work/Dissertations
- Group Discussions
- Debates
- Guest Lectures

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Brindavan College has placed a strong emphasis on ICT-enabled technologies for efficient teaching and learning. Every teacher was accustomed to using LCDs to deliver lectures. All teachers, however, had to quickly switch on to online teaching and learning due to the pandemic situation. The College conducted numerous training sessions. The faculty members used Google meet or Zoom to conduct tests and for lecture delivery. Also used many interactive methods for effective teaching such as PPT with animations, Video clippings, Use of online resources from NPTEL, YouTube links, WhatsApp group used as platforms to communicate, make announcements, address queries, and share information. Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

Other important activities such as Project presentation, Debates, Group discussions, Mentoring, PTA meet, conducted online through Google meet or Zoom platforms for quality teaching learning process.

All the departments conduct webinars, workshops and guest lectures on the new developments in the core subjects for effective

teaching and learning by Industry experts and Alumni on Zoom platforms and also broadcasted the same on YouTube.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<b>No File Uploaded</b>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

145.4

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Brindavan College is affiliated to Bengaluru Central University and as per University Guidelines the College adheres to the Internal Evaluation System prescribed by the University. The University has Specified Two Internal Tests per semester along with assignments. The tests are conducted by the respective departments of the college for each and every subject. The assignments are given by the respective subject teachers covering important questions from the syllabus.**

**The Tests conducted following all the rules and regulations of the University including seating arrangements. Every student has a subject wise blue book for writing the test and this test book is kept with the college for a period of five years. The design of**

the blue book has been made specifically for the college/department requirements and is unique to Brindavan College.

The Assignments are written in a pink book and the design of this book is also in accordance with the respective department requirements.

The students of the science stream conduct experiments in their respective laboratories and this forms an integral part of the internal evaluation. The Practical Record books are maintained for each student in subjects for which practical experiments are conducted.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the University Norms the Assessment of Students is divided into two parts

External Examination and Internal Assessment the External Examination is 70% of the

Total Marks and Internal Assessment is 30% of the Total Marks.

The Internal Assessment is divided into the following criteria:

- Internal Tests
- Assignments
- Presentations
- Class Participation
- Participation in Other Activities

The College conducts two internal tests as per the prescribed syllabus of each subject. The Students are informed about the test well in advance through circulars from the Principal's Office. The Circular is read out in the class and also displayed on the notice boards. The respective subject teachers, frame the question paper as per University prescribed format so that the students get a real experience of the question paper pattern etc. For the conduct

of internal tests the time table is prepared with invigilation duties for teachers. The Test Time Table is communicated to the students through circular and displayed on the notice boards. It is also communicated through digital format to student groups.

The students who were absent for the internal exams are given chance to write the retest. The test papers are evaluated and marks are entered in the prescribed format. The Internal test marks are shared with the students and the respective subject teachers discuss the exam outcome with their students in the class. Weightage of the Internal Test Marks is considered for Final Assessment of the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes and Course Outcomes are specified by the University Guidelines to which the College adheres to in this regard. The Outcome of the Programme and Course outcomes is displayed on the University Website and is also displayed on the Institution Website.

The Programme Outcomes is for all the Courses offered by the Institution like MBA, M.COM, BBA, B.COM, and BCA & MCA.

The programme outcomes are specified by the University and the Institution follows the prescribed syllabus in imparting the knowledge to the students and achieving the outcomes.

The Institution recruits qualified teachers from time to time including Ph.D qualified teachers to make sure that the course outcomes are achieved in the best possible manner.

During the Orientation Programme for Students/Teachers the course outcomes are discussed are discussed and shared and any doubts are clarified immediately.

Every Course has a specific Outcome and the Head of Department

makes sure that the resources are available in the department to achieve the outcomes.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<a href="https://uqpg.brindavancollege.com/">https://uqpg.brindavancollege.com/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The Institution adheres to the Programme and Course outcomes as specified by the University from time to time. The Lesson Plans are prepared by each subject teacher keeping in mind the course outcomes. Each subject has 5 to 6 modules covering the programme outcomes. Each module is planned by the respective teacher in their lesson plans which includes the lecture sessions, presentation sessions, case analysis and other activities.**

The time table is prepared keeping in mind the number of hours required to complete the course modules and achieve the required results. Every subject is allotted equal number of lecture hours and if required extra classes are also arranged.

The Calendar of Events/Academic Calendar is also prepared with an intention of achieving the Programme outcomes in the best possible manner. The Calendar of Events/Academic Calendar includes the class commencement dates, dates of internal tests and dates of Industrial visits, guest lectures etc.

The programme outcomes are achieved through a mix of their and practical exposure. For this the Institution has the state of the art laboratories where students can perform their required experiments. The Institutions also organizes for study tours and guest lectures.

The students evaluation with regard to course outcome is done through the Internal tests and Internal Assessment which includes Assignments, Presentations and Participation in Class Activities and other Events.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<b>Nil</b>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

**262**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<b>Nil</b>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://uqpg.brindavancollege.com/MandatoryDisclosureUG&PG.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<b>No File Uploaded</b>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Supporting document from Funding Agency	<b>No File Uploaded</b>
Paste link to funding agency website	<b>Nil</b>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**The institution anticipates improvisation activities for faculty and students with a focus on Research work. The college has**

created a learning environment for students with the practical oriented pedagogy with case studies, expert interaction, industry visits, real time projects and dissertation, debates, competitions, management activities, business models, role plays etc. The students take up the projects in their respective field of study as a part of the curriculum. Class rooms are equipped with ICT and multimedia system in the college. Library has 18311 books for reference and enough hard copies of referred journals. The library is also equipped with e-journals with a digital library for the staff and students to update the information and knowledge. Specific time will be given to students for analysis and to solve the problem to be presented by the students in class room. The Workshops, Seminars, Guest Lectures, Industrial visits are being conducted by different department. For the newly joined students, outbound training will be provided to equip with basic skills of communication, communication and leadership qualities along with presentation skills. The experts are invited from different background to conduct Guest lectures & seminars and to share their experiences with the students to update their knowledge. Students are motivated to take part in different intercollegiate fest and other cultural activities to enhance their abilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

18

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

8

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

4

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Brindavan College took several initiatives towards internalizing environmental consciousness amongst its stakeholders - students, teachers, staff, administrators and general public who make use of this campus.

- Planting of saplings
- Programmes on Road safety
- Blood Donation Camp
- Eye check up

Brindavan College has realized the importance of augmenting the green cover and maintaining a better ecosystem in the campus. Several measures like planting of saplings every year, conserving biodiversity, augmenting ground water, involving various stakeholder groups to conserve and enhance, have been initiated. Many programs as shown below pertaining to environmental conservation and eco sensitization are the regular features of Brindavan College:

The Campus is declared as 'plastic free zone' and measures have been taken for the disposal of plastic litter.

#### Plantation of saplings:

Planting the new saplings in the campus is a regular feature. In the last 5 years, a good number of saplings have been planted, especially in the barren areas of the campus with the participation of students, staff, common public and NGOs.

#### Traffic awareness and road safety:

Road safety is a key concern area for both the government and the people on Indian roads. Safe driving today requires a higher level of confidence and competence, because of poor traffic planning, increasing number of vehicles on road, lack of professionalism in driving and untrained drivers on road, we are witnessing many accidents.

File Description	Documents
Paste link for additional information	<a href="https://www.brindavancollege.com/NCC.php">https://www.brindavancollege.com/NCC.php</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<b>No File Uploaded</b>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDS awareness, Gender issue etc. year wise during year**

200

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#"><u>View File</u></a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Brindavan College has a policy which encompasses required infrastructure facilities for conducting the academic programs and administrative functions. The College has a well-maintained campus spread over 8.0 acres of serene green land. The existing infrastructural facilities were utilized for conducting theory classes, practical classes, co-curricular, extra-curricular activities, sports activities and administrative activities.**

The College Campus has installed CCTV cameras at various locations like, seminar hall, corridor, administrative office, labs, examination control room, Library etc., for monitoring staff and student activities.

The College provides uninterrupted-power supply backup system to Administrative offices, Labs, Examination control room, Staff rooms and Seminar Hall.

The College has Eleven LCD Projectors, installed in Seminar hall, Class rooms, Computer labs to enhance ICT facilities for better teaching- learning component.

The College has Local Area Network (LAN) system for sharing computer resources, maintained by system administrators for effective learning. The College libraries are fully automated with 'Easylib' library management software. The library has rich collection of 18311 volumes, 10889 titles and subscribed to 18 National journals, 13 magazines and 12 daily newspapers. Digital library provided online material to staff and students throughout

the year using static IP address for E-journals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The co-curricular activities of Brindavan College encompasses Essay Writing, Debates, Group Discussion, Quiz competitions, presentation, student seminars and various department club activities.**

In addition to co-curricular activities, the college also does a lot of extra-curricular activities that include National Festivals like Independence Day, Republic Day, Teacher's day, State festivals Kannada Rajyostva, and College festivals Fresher's Day, Graduation Day, International Women's Day, Food fest. The college also conducts a number of ISR Activities and Community Services such as Blood donation, Traffic awareness and road safety, visit to orphanages, old age homes, government schools, hospitals to donate the necessities to the needy. Department clubs such as Cloud Neon (MCA Department Club), Executive Club (PG Department Club-MBA & M.Com), Culcurio Club (Cultural Club), The Firm, Emanation (Computer Science - UG), Leo (Language Department Club), are initiated in the campus to energize the students.

#### OUTDOOR:

The institution has big playground which consist excellent facilities for outdoor sports activities to play cricket, football, volley ball, Throw ball and athletics etc. Students who were interested in those sports and games were given special training by trainers along with the Physical Education Department staff to elicit and develop the skills of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**24**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#"><b>View File</b></a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**101.07**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<b>No File Uploaded</b>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#"><b>View File</b></a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- **Name of the Software :EASYLIB**
- **Nature of Automation: Fully automated**
- **Version : Web Version**
- **Year of Automation: 2010 (Web Version Year 2018)**

**Easylib Server configuration:**

- **Server - Hosted at Easylib**

- Client Machines - Windows 7 and above, Intel Core i5, 8GB RAM, 1 TB Hard disk.

Automated Library and its services and activities through "Easylib" software, which gives access to catalogue and classification as well as search facility, reservation facility etc. Bar coding for the book has been done and the books are issued through Easylib software on student's/staff's digital identity card through system.

Easylib stood for Entire Automation System for Libraries which was a integrated system for the library. It performed various functions related to the library while helping toimprove operations, user satisfaction and achieved the dreams of having a state of the art library.

Easylib provided extensive features that a library required and desired. Basic features included:

Request, Acquire, Catalogue, Membership Management, Circulation, Periodicals and Web

OPAC. Advanced features included extensive Analytics, customized reporting, Ability to set-up

own library dashboard.

At present 18311 books, 18 journals, 13 magazines and 12 newspapers were available in UG and PG libraries.

Apart from this, many numbers of e-books and e-journals were available through NLIST/INFLIBNET/e-consortium

/ J-Gate plus.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional Information	<b>Nil</b>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.06**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**85**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<b>No File Uploaded</b>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution had a total of 144 computer systems with different configurations. A centralized firewall server is available for controlling the utilization of Internet services and operational Internet facility with a 30Mbps Leased Line and 100 Mbps Broadband service. The infrastructure in the campus provided a wide range of web services. It provided free access to the students and staff to work on their academics and research activities and internal projects.

Teachers of the college were using ICT facilities for teaching as per requirement. College had LCD projectors; computers, printer etc., were available for teaching and non-teaching staff.

Brindavan College has separate computer labs for BCA and MCA students. 110 computers are available in computer labs for students. Ten LCD projectors are available in the class rooms and one was available in seminar hall of the college. Total Twenty eight CCTV cameras installed in various locations like, Seminar hall, corridor, administrative office, computer labs, examination control room, electronics lab, reception area including college entrance. Free internet and Wi-Fi facility existed in the college for students and staff.

From 2015 college uses OPTRA ([www.optra-india.com](http://www.optra-india.com)) for student management systems.

Computer labs were equipped with LCD projectors, printers and upgraded with latest software tools to promote ICT infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution****C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****15.21**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The policy of Brindavan College are as follows, which states that the requirements towards maintenance and utilizing of physical, academic and support facilities:**

1) The concerned department head was supposed to have a list of all the requirements pertaining to maintenance of physical, academic and support facilities in their department.

2) They should know why and how a particular requirement has come from the department.

3) Once they are convinced about the requirement, they have to prepare indent with justification.

4) In anticipation of the said requirement, the department head has to prepare the budget for the upcoming academic year and submit the same to the accounts department for inclusion of the overall budget.

The procedures and the policies of the institution are as follows:

1) The requirement has to be raised by the concerned department head after checking and forwarded through the principal.

2) The principal will sign after confirming from HOD and forward the same to the maintenance department.

3) The maintenance manager verified the requirements and invited quotations (at least three) from the suppliers.

4) The order is placed with the selected supplier after discussion.

5) The supplies against the order will be inspected and issued to the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**24**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**145**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**145**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

6

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**The College has a Structured and designed Student Council Committee comprising the student of final year. The committee first got established in August 2015 keeping the idea of bringing the student involvement at various platforms with higher spectrum. Having this idea on board, we encourage the students to be a part of various academic related programs, co-curricular activities, and placement and so on. This not only helps us to plan better as a involvement of young and dynamic mind but also makes the execution of each plan more fruitful, Smooth and flawless by providing them the sense of ownership.**

**Being a part of student council committee, the student are called for sharing their ideas, planning ,Execution, decision making and participation for the various other committee's functioning.**

**Objective:**

1. To empower the students.

2. To enhance and build various positive attributes in students.
3. To promote student involvement in various events and Program.
4. To help them grow as a good professional and responsible Citizen.
5. To promote respect for law and order and towards general welfare of the community they are living in.
6. To provide a viable means for student expression and an increasing amount of self-direction.
7. To improve understanding between and within groups through interaction and communications.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	<a href="#">No File Uploaded</a>
Upload any additional information	<a href="#">No File Uploaded</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

#### 5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**In our college a registered Alumni Association was established in February 2020, with a vision to play a proactive and supportive**

role for the institution, its students and alumni at large. To reach, engage and serve all alumni, present students by networking with one another to foster a life-long intellectual and emotional connection between the institution and its graduates. The association serves the need of Brindavan ALUMNI for leadership, voluntary commitment, good will, financial support, strengthening industry academic collaboration and communications including public relations. Alumni Interaction sessions are conducted for networking strengthening the social relations and sharing the expertise with the students for guidance projects placements internship and competitive examination. Alumni are also engaged in providing placement support and Research activities.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

#### **5.4.2 - Alumni contribution during the year      E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The Brindavan Group of Institutions, Bangalore, Karnataka, was established in 1992 under the aegis of N.M. Academy - a registered trust committed to foster education. The main aim of the institution is to provide quality education to students from across the world irrespective of their background to evolve them as dynamic professionals.**

**The policy of the institution aims at developing the strong character and will power of the students to excel globally. In order to achieve this, students are engaged to provide the education which helps them in not just grow academically but also help in developing strong characters and personality to become worthy citizens.**

**vision**

**"To build in each student a strong character and will power to excel globally".**

**Mission**

**"Disseminating of quality education to the students to develop their personality, to improve quality of life and to make them worthy citizens."**

**Governance:**

The objective of governance and leadership implemented in the institution is typically to meet Mission and Vision. Since inception, the principle of decentralization and participative management is implemented.

**Participation of the Teachers:**

Through participative management system, the faculty are involved in various bodies like Governing Body, and committees like Discipline committee, ISR Committee, Sports Committee, IQAC Committee, Canteen Committee etc.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The management is tremendously committed and dedicated to render a top-notch education to achieve the vision and mission of the institution. The management provides the required infrastructure for proper functioning of the institution and facilitates the efficient work flow. The responsibilities of each faculty member**

are communicated through Principal and HODs in regular staff meetings. The Management, Principal and faculty of the college work tirelessly with a holistic approach. The management is committed to ensure conformity and compliance to standards.

Decentralization has a significant impact on planning, policy making and the management of the institution. The institution follows decentralization and participative management which promotes quality in education system. It also stimulates the formation of small cohesive groups. This improves the morale of employees as they get involved in decision-making process.

### **Participative Management**

The Institution promotes a culture of participative management by making the staff and students involve in various activities. Every decision of the institution is governed by the management by considering facts, information and objectives. Students and faculty members are allowed to express their opinions and give their suggestions.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

## **6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The perspective plan includes**

1. Consolidation of UG and PG teaching and learning process and evaluation process to the highest level of satisfaction of the stakeholders.
2. Continuing the status of accreditation (NAAC),
3. Strengthen industry-institute interaction.
4. To enhance the use of ICT in Teaching and Learning.
5. To intensify activities for the holistic development of students through well planned extension activities.
6. To motivate faculty members to do research related activities.
7. To conduct various training programs for students to develop

their personality.

8. To provide the teaching learning resources to students through Academic Monitoring Committee.

File Description	Documents
Strategic Plan and deployment documents on the website	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-formulated internal organizational structure and policies which assesses in decision making processes and developed efficient internal coordinating and monitoring mechanisms. Keeping in view of the educational needs and demands of the nation the goals are set through collaborative and collective efforts of various components of the institution. The governing body is the apex body, which defines academic and administrative policies. Minutes of the meetings are recorded and are made available to all the staffs. Governing body communicates decisions to the faculties through principal. Other committees such as, Grievances Redressal Committee, IQAC, Library Committee, Placement Committee, Anti-ragging committee etc. work under the supervision of the head of the institution.

The powers and the functions of each authority are well defined to ensure administrative decentralization. The proposals are generated at the department level and after a careful consideration and deliberations; the proposals prepared by head of the departments are submitted to the Secretary & Correspondent through Principal. The proposals are finalized in the Executive meeting. The decisions of the governing body are implemented through principal by various departments and other sections (Administrative, Academic and Finance) without any interference or hindrance. The governing body frames and approves the service rules, recruitment and promotional policies.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Link to Organogram of the institution webpage	<b>Nil</b>
Upload any additional information	<a href="#"><b>View File</b></a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<b>No File Uploaded</b>
Screen shots of user interfaces	<a href="#"><b>View File</b></a>
Any additional information	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#"><b>View File</b></a>

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

**Leave for teaching and non-teaching staff**

CL and VL facility is provided to all the teaching and non-teaching staff. Twelve casual leaves are provided for the staff one per month basis. Twelve days' vacation leave is provided on six per semester basis. Fourteen days OOD is provided to the staff on seven per semester basis.

**Employees Provident Fund as per PF rules**

Keeping in view the future safety of employees, the institution contributes specific amount towards provident fund of an employee as per PF rules.

**Sponsoring registration fees and support to staff for attending Conferences, FDPs etc..**

**Motivating and allowing faculty members to pursue research degrees and OOD/Leave is granted to pursue research, to ensure and encourage the faculty in knowledge up gradation. College also sponsors Conference and FDPs registration fees.**

**Medical Benefit:**

Medical benefit was provided to the staff and their families in a Multi-National Hospital called SSNMC Super Speciality Hospital. Benefit is in terms of discounts are provided as per MOU for OPD, Lab, Radiology, Health Checkups and Inpatient charges. A MoU was signed between the Hospital and Brindavan College.

Also health check-ups were organized at College Premises to ensure good health of employees.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#"><u>View File</u></a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

### **Performance appraisal system for teaching staff:**

The teaching staff is assessed through his/her implementation of innovative technologies in classroom lectures, course delivery, up-skilling, question paper setting and evaluation.

Student feedback and pass percentage of the students in the class are also taken into consideration. The performance appraisal report is filled by employee in a given prescribed format which includes all the above related to points and sub points. The prescribed format is revised by HODs to assess the attitudinal / behavioral / professional aspects of the faculty concerned.

Also the performance is evaluated by students in a prescribed format based on certain personality as well as teaching attributes.

### **Performance appraisal system for non- teaching staff:**

A few strategies are observed in appraising non-teaching staff performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc besides they are also assessed by the behavioral aspects like mannerisms, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<b>No File Uploaded</b>

### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The accounts and procedures of internal control of finance are carried out by the head of the accounts department on a day to day**

basis, Internal control performs both financial & non-financial within wide range of areas within the institution, as directed by the annual audit plan, ensuring compliance with laws and statutory regulations. The accounts department look at key risks facing the institution & what is to be done to manage those risks effectively & to help the institution achieve its objectives. The external audit performs the annual statutory audit of the financial accounts, providing an opinion on whether they are true and fair reflection of the institute financial position. The submission of Income Tax returns is being carried out regularly each year.

So far there have been no major findings / objections. Minor errors or omissions & commission, when pointed out by the audit team are immediately corrected/ rectified & precautionary steps are taken to avoid recurrence of such errors in future.

Internal Financial audit is also conducted quarterly by forming internal committee.

There are no audit objections since the institution follows an efficient system of internal controls like no expenses are incurred without proper approval or sanction by the Head of various departments & Head of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#"><u>View File</u></a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is a self-financed institution, where the funds are generated through tuition fee, admission fee paid by the students. The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.

1. Institutional budget is prepared by management every year taking into consideration of recurring and non-recurring expenditures.
1. Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year.
- iii) All the major financial decisions are taken by the Management and Governing Body (GB).

#### Utilization of funds:

1. Institution adheres to utilization of budget approved for academic expenses and administrative expenses by management.
1. After final approval of budget, the purchasing process is initiated by purchase committee which includes all head of departments and account officer. Accordingly the quotations called and after the negotiations purchase orders are placed.

1. The payments are released after delivery of the respective goods. It is done as per the terms and conditions mentioned in purchase order.
1. All transactions have transparency through bills and vouchers. The bill payments are passed after testing and verification of items. Only authorized person operates the transaction through bank.
1. The entire process of the procurement of the material is monitored by the Maintenance and the accounts department.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established in the institution to maintain and enhance quality of education. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution. The work of IQAC is the step towards the internalization and institutionalization of quality enhancement.

To ensure efficient functioning of IQAC, coordinator of the IQAC interacts with various functionaries for effective implementation of IQAC and apprises chairperson of IQAC from time to time for the progress. IQAC records its deliberation and suggest improvements required if any in academic / administrative functions.

### Objectives of IQAC

- To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative

performance of the institution.

- To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

#### Strategies of IQAC

1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
2. Equitable access to and affordability of academic programmes for various sections of society.
3. Optimization and integration of modern methods of teaching and learning.
4. The credibility of evaluation procedures.
5. Ensuring the adequacy, maintenance and functioning of the support structure and services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<b>No File Uploaded</b>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### **IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- The IQAC organized regular academic audits to ensure effective implementation of teaching learning process and maintenance of course files.
- Arrangement of special classes for slow learners.
- Identifying the new processes/delivery method and recommending the same for improving the quality.
- Collecting feedback from the students.
- Conducting faculty development programs and skill

development training programs.

**Example 1: Implementation of the Course files.**

Course files of every course were prepared and used to bring objectivity and strategize the course of teaching and learning for every topic. The teachers go through the syllabus and ensure that all the registered students fulfill the pre-requisites of the course. Upon cross-checking pre-requisites the teachers start their event schedule (lesson plan) that they plan in the beginning of the semester. A proper plan for each topic and its delivery was made by the teacher. At the end of every topic, the teacher conducts a pre-planned revision. Mapping of the course outcome is done along with the program outcome. Course files have proven to be great guiding

A course file is a kit containing Syllabus of the Course, Lesson Plan, Activities planned, Work diary, Internal Test Question paper, Course Outcome etc.

**Example 2: Introduction of Value Added Course**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://ugpg.brindavancollege.com/MandatoryDisclosureUG&amp;PG.php">https://ugpg.brindavancollege.com/Mandatory DisclosureUG&amp;PG.php</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**specific facilities provided for women in terms of:**

Brindavan College is a co-education institution and it promotes gender equity & special attention is given to girls students by organizing exclusive events for them.

Gender equity is one where men & women, girls & boys, enjoy the same rights, reservation, opportunity and output. The number of programmes such as international yoga day for women, Women's' day, women empowerment program & separate sports events for women are being conducted in the college in order to make them feel more comfortable.

The Institute implements the State Government's 30% ladies reservation policy for admission. The Institute has good position in college to promote and encourage female students and employees for their overall development. The Institute celebrate activities like: International women's day, Seminar on "Gender: Roles and responsibilities" Seminar on "woman empowerment in digital India" Workshop on "self-defense" All these efforts lead to sensitize students towards gender equality.

#### A) SAFETY & SECURITY:

To ensure safety and security of women employees and girl's students, we have installed CCTV cameras in all the important locations to monitor and avoid any such undesirable incidents. The

camera recording is visualized once in 15 days to take action against such unwanted incidents as precautionary measure.

File Description	Documents
Annual gender sensitization action plan	<b>Nil</b>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ugpg.brindavancollege.com/index.php">https://ugpg.brindavancollege.com/index.php</a> p

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy  
**Biogas plant** Wheeling to the Grid  
**Sensor-based energy conservation** Use of LED bulbs/  
**power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**
- **Solid Waste Management:**

The institution is clean and green; the trees that line up at several avenues on the campus are 22 years old and maintained with care. The waste is generated by all sorts of routine activities like paper, plastics, glass, etc. The waste is segregated at each level at the source itself. The supervisor ensures that the waste in each floor is collected through the dustbins provided in each floor and are taken to dumping room within the institution. The vendor collects the waste from the dumpsite segregates them, and disposes them at the landfill site authorized by the Municipality. Also the campus has many dust bins all over. The students and

staffs are given awareness about the campus cleanliness and segregation of wet & dry waste in every environment day celebration.

- **E-WASTE:**

A storage area for e-wastage items are organized category wise. All the items of e-waste are given to e-waste Management Company (Sogo group of companies) with nominal charges.

We purchase electronic items after going through scrutiny so that it will be used effectively and to avoid unnecessary purchase of electronic items.

E-wastage contains all types of electronic components majorly computer related accessories.

We treat E-waste when the electronic equipment's/ products that connect with power plug batteries and batteries which have become obsolete due to the advancement in technology.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
**Bore well /Open well recharge Construction**  
**of tanks and bunds** Waste water recycling  
**Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>

#### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**B. Any 3 of the above**

**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies**  
**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Ø To improve individual life chances by providing ample opportunity and enabling individual to develop their strength.
- Ø To improvise knowledge and understanding to have win-win situation for the society as well as for their bright future.
- Ø To serve the Nation with the acquired knowledge for the growth of their own self as well as for the society.
- Ø To inculcate democratic sense in acquiring as well as sharing whatever the gains it may be from this prestigious institute.

**Initiatives of Brindavan College**

To make the students to feel the oneness college is conducting traffic awareness program, blood donation camp, free dental checkup for all the students, orphanage home visit, by conducting different cultural programs,

To instill recognition among diversified students the college encourages oneness program such as Ethnic Parade and Ethnic Day through which they can showcase different attire of their respective countries.

In the parade students belong to different countries sing their respective national anthem by holding their national flag felt

ignited and sense of pride to represent their country.

Brindavan College celebrates International Food festival where the students put-up stall and make exotic array of food items of their tradition. All these initiatives of Brindavan College make the diversified students to educate under a single umbrella with high enthusiasm positivity to attain their personal goal and make the institute also to feel proud for creating world class students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Being a citizen of India, some of the moral responsibilities and duties mentioned in the constitution are: We must respect the National Flag and National Anthem, obey the laws of our country, protect the power, unity, and integrity of the country, safeguard public property, with honesty promptly, protect.

Also the institute teaches the students related to human values like right conduct, peace, truth, love and nonviolence. Professional ethics like beliefs, moral principles, moral values, moral code of conduct. A number of events are conducted at the Institution to encourage human values and professional ethics among the students and staff. The institute is more concerned about making students a worthy citizen of India, in order to make students a worthy citizen the institute conducts national festivals such as constitution day, Independence Day, republic day and also awareness programs like Blood donation camps, orphanage home visit, traffic awareness program, voters awareness program and environment day. The events like Teachers Day celebration to inculcate the values of right conduct, Mentorship program help the students to be truthful and ISR activities help to instill the love and kindness towards the needy people of the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	<b>Nil</b>
Any other relevant information	<b>Nil</b>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The college organizes various National Festivals, Birth and Death Anniversaries of the great Indian personalities. The National festivals are celebrated with enthusiasm. Every year National festivals namely Republic Day & Independence Day is organized in the campus. Students, faculty & staff are invited to attend this function. Students & faculty speak about the importance of the occasion. Thus the greatness of the National festivals is transformed from generation to generation. Students & staff take active part in the functions and they sing patriotic songs and the**

meaning is delivered to the gathering. The greatness of great Indian personalities impact the young minds. This will imbibe in them a sense of National Importance

Organization of birth Anniversaries of eminent Personalities such as:

Gandhi Jayanthi

Teachers' Day

National youth Day

National Festivals such as:

Republic Day

Independence Day

Karnataka Rajyotsava or Kannada Day

International Women's Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college established in the year 1993 and minimum number of permanent faculty members, right from the beginning of the inception the college, staff of the college strived their best to introduce very many good practices which are helpful to the student's community and also for the establishment of the conducive atmosphere. Some of the good practices ever the institution incorporated from time to time are;

1. Providing scholarship to students & Best outgoing student award
2. Environment protection activity through ISR, department clubs.

#### Practice- 1: Environment Protection:

#### Goals of protecting the Environment:

1. To make each individual responsible for the environment
2. To plant more samplings to conserve the biological diversity.
3. To create awareness among the stakeholders.

#### Best Practice- 2: Best outgoing student award:

#### Objectives of Best outgoing student:

4. To make each individual student a successful
5. To encourage the young minds to achieve good knowledge.
6. To prepare young minds to fight for competitive world
7. Success is not the destination that we reach. Success is the quality of our journey. Mankind's greatest achievement has about by constant encouragement. Our greatest hopes could come reality in future if our efforts are recognized. All we need to do is to appreciate and encourage the young minds, as most achievers are people who have made a strong and dedication to pursue a particular goal.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Vision:**

**"To create awareness among the youth and lending & helping to needy people"**

Keeping in mind the vision of our College, we conduct number of programs to create awareness among the youth including our students regarding some awareness programs like Traffic awareness, voters awareness program, drug abuse, Blood donation camp to save life, Health check-up camps, helping the needy people such as visiting orphanage home, old age homes, govt. hospitals to provide basic necessity to the needy.

Brindavan College recognizing its privileged position as a premier institute of higher education, in Bangalore, Karnataka. It makes consistent efforts in fulfilling its social responsibility toward the downtrodden of society. The college authorities, staff believes in making students a worthy citizen as per the institution's vision.

Brindavan College believes in stretching helping hands to the poor students by giving fee concession to pursue their education without any financial problems. This kind of fee concession makes students feel free from financial stress and get motivated for their next level study. The College is not only helping the students, it also helped the staff during the COVID-19 pandemic and post COVID-19 by providing full salary to all the staff of the college without any deduction in spite of faculty taking the class as per the regular time table through online. Few of the staff members who are out of state without their physical presence scheduled the classes through online from their respective places were paid fully by the management.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

After receiving the Curriculum from the University the Institution adopted the following process for the effective Curriculum Delivery

The Syllabus was prepared by the Bangalore City University.

For the Effective coverage of the syllabus, the calendar of events was prepared along with the calendar issued by the University. Both the calendar of events were strictly followed.

The faculty members of the concerned Department were allotted the courses by the HoDs based on their area of specialization.

The time table committee prepares a consolidated, department, and individual faculty timetable.

A course file for each course was prepared by the faculty, which includes course objectives & outcome, lesson plan, work diary, study material and internal assessment test question papers with solutions, assignments and questions papers.

The induction program was organized for the newly admitted students of all the degree programs to provide an insight into the college.

Eminent academicians and industry experts were invited to deliver lectures on current trends in technology, commerce, and management.

The college provided certificate programs and value-added courses to expose the students to the latest development which could not be covered in the syllabus.

Feedback was taken from the students about the content delivery of the faculty.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Brindavan College followed the guidelines of Bengaluru City University, for Internal Evaluation and Assessment procedure. The institution adheres to the academic calendar for the conduct of CIE As per the Academic Calendar, Internal tests, Assignments, were planned by the Program Coordinators before the commencement of the semester.

The college conducts two internals assessment tests for theory papers of 30 marks each as per the University guidelines. The average marks of both the internal tests were considered as final marks. For laboratory Evaluation, the College conducts two lab Internals for 15 marks each, the students maintain the lab records after each experiment which was duly evaluated by the faculty in-charge. Awareness of the Evaluation and Assessment system was briefed by the HOD to the staff and students at the beginning of the Academic year.

Tutorial and Extra classes were conducted to enhance problem-solving skills and explain some of the important topics. Assignments, Presentations, Group Discussions & Quiz were conducted. Internal Assessment test Time table was Displayed on the Department Notice Board and circulated to the respective classes well in advance to prepare the students for better performance. Valued answer papers were distributed in the class for clarification and corrections if any. The marks obtained by the students were displayed on the Department Notice Board and a copy of the same was maintained in the Department. Efforts were made by the college to conduct a retest for the students who underperformed and missed the Internal Test for genuine reasons

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

<b>1.2 - Academic Flexibility</b>								
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>								
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>								
<b>9</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><b>No File Uploaded</b></td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td><b>No File Uploaded</b></td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
File Description	Documents							
Any additional information	<b>No File Uploaded</b>							
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>							
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>							
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>								

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**1**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<a href="#"><u>View File</u></a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**41**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<b>No File Uploaded</b>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The College abides by the prescribed syllabus of the Bengaluru City University to address these issues. Culture, Diversity & Society**

**Creativity and Innovation**

**Business Ethics**

**Environment and Public Health**

**Indian Constitution and Human Rights**

**Personality Development**

**Science and society**

**Environmental studies.**

**Computer Application and Information Technology, etc....**

Altogether the above courses introduced by the University help the students gain a better intellect and comprehension of Indian Culture, Diversity and Society

Science and society introduces the students about the important inventions of Modern science that has altered our lives.

The Personality development course helps the students in improving self-awareness, importance of goal setting, creativity and applying innovations in their business and in developing interpersonal skills.

The subject Life Skills aim to develop competencies in areas like knowledge and critical thinking, practical and personal skills.

Banking and Finance course gives the student in-depth knowledge of the subject with practical inputs and prepares them for their career.

The course "Indian Constitution" brings awareness among the students about the features of the constitution, fundamental rights and duties

Environmental studies is to bring awareness about continuing problems of pollution, solid disposal, degradation of the environment global warming, the depletion of the ozone layer, and the loss of Biodiversity.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

5

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

79

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</b> Students Teachers Employers Alumni	<b>D. Any 1 of the above</b>
--	------------------------------

File Description	Documents
URL for stakeholder feedback report	<b>Nil</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

#### **1.4.2 - Feedback process of the Institution may be classified as follows**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ugpq.brindavancollege.com/">https://ugpq.brindavancollege.com/</a>

### **TEACHING-LEARNING AND EVALUATION**

#### **2.1 - Student Enrollment and Profile**

##### **2.1.1 - Enrolment Number Number of students admitted during the year**

###### **2.1.1.1 - Number of students admitted during the year**

**297**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

##### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

###### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**227**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<b>No File Uploaded</b>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic session starts with an orientation programme to enable the students to cope with the curriculum specified by Bangalore University for each programme/course. The orientation programme helps to identify students who are slow learners and also identifies the students who have the competency to cope with their respective courses. The orientation programme includes sessions such as:

1. Introduction to the respective course and syllabus description
2. Team Building Activities
3. Sessions on Improving confidence and self-belief
4. Sessions on key subject areas such as Economics and Accountancy
5. Outbound Activities to boost team spirit and learning abilities
6. Sensitization programmes

The club activities are managed by the students and acts as a very important platform for slow learners to build their skills and identify their talents. The senior students act as a guiding force for the new comers and this gives rise to an environment of self-learning and team spirit.

The clubs organizes various activities for student development and skill enrichment. A few activities are listed below:

7. Business Quiz
8. IT Quiz
9. Language Quiz
10. Spell Bee to assess language competency
11. Debate Competitions
12. Group Discussions

13. Cultural Activities like Dance, Singing, Playing Instruments, Skit etc.
14. Gaming Competitions etc.
15. Personality Development Workshops

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

#### **2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
<b>892</b>	<b>48</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

#### **2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

One important technique of teaching used is the 'Brainstorming' technique. In this technique the students are given a problem and are required to share their ideas in order to find a solution. Many topics in the prescribed syllabus is discussed using the brainstorming concept of teaching. This gives students an opportunity to participate in class discussions, which in turn motivates them to overcome their fears and develops a positive attitude.

The Case Study technique is also used for problem solving and participative learning. Case Studies are administered to students and then the case is analyzed by the students and a report is prepared by them. This is done on an individual and team basis.

The Institution also arranges for guest lectures which includes people from the Industry and who have expertise in their respective areas of work. The guest lectures allow student to

participate in question and answer sessions so that their doubts are clarified in this best possible manner.

To summarize the following are the student centric methods of teaching followed at the Institution which enhances student learning experiences:

- Class Room Lectures
- Laboratory Sessions
- Brainstorming Sessions
- Case Study and Analyses
- Industrial Visits
- Internships
- Project Work/Dissertations
- Group Discussions
- Debates
- Guest Lectures

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Brindavan College has placed a strong emphasis on ICT-enabled technologies for efficient teaching and learning. Every teacher was accustomed to using LCDs to deliver lectures. All teachers, however, had to quickly switch on to online teaching and learning due to the pandemic situation. The College conducted numerous training sessions. The faculty members used Google meet or Zoom to conduct tests and for lecture delivery. Also used many interactive methods for effective teaching such as PPT with animations, Video clippings, Use of online resources from NPTEL, YouTube links, WhatsApp group used as platforms to communicate, make announcements, address queries, and share information. Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

Other important activities such as Project presentation, Debates, Group discussions, Mentoring, PTA meet, conducted online through Google meet or Zoom platforms for quality teaching learning process.

All the departments conduct webinars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by Industry experts and Alumni on Zoom platforms and also broadcasted the same on YouTube.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<b>No File Uploaded</b>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

**D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

145.4

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms****2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

Brindavan College is affiliated to Bengaluru Central University and as per University Guidelines the College adheres to the Internal Evaluation System prescribed by the University. The University has Specified Two Internal Tests per semester along with assignments. The tests are conducted by the respective departments of the college for each and every subject. The assignments are given by the respective subject teachers covering important questions from the syllabus.

The Tests conducted following all the rules and regulations of the University including seating arrangements. Every student has a subject wise blue book for writing the test and this test

book is kept with the college for a period of five years. The design of the blue book has been made specifically for the college/department requirements and is unique to Brindavan College.

The Assignments are written in a pink book and the design of this book is also in accordance with the respective department requirements.

The students of the science stream conduct experiments in their respective laboratories and this forms an integral part of the internal evaluation. The Practical Record books are maintained for each student in subjects for which practical experiments are conducted.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As per the University Norms the Assessment of Students is divided into two parts

External Examination and Internal Assessment the External Examination is 70% of the

Total Marks and Internal Assessment is 30% of the Total Marks.

The Internal Assessment is divided into the following criteria:

- Internal Tests
- Assignments
- Presentations
- Class Participation
- Participation in Other Activities

The College conducts two internal tests as per the prescribed syllabus of each subject. The Students are informed about the test well in advance through circulars from the Principal's Office. The Circular is read out in the class and also displayed on the notice boards. The respective subject teachers, frame the question paper as per University prescribed

format so that the students get a real experience of the question paper pattern etc. For the conduct of internal tests the time table is prepared with invigilation duties for teachers. The Test Time Table is communicated to the students through circular and displayed on the notice boards. It is also communicated through digital format to student groups.

The students who were absent for the internal exams are given chance to write the retest. The test papers are evaluated and marks are entered in the prescribed format. The Internal test marks are shared with the students and the respective subject teachers discuss the exam outcome with their students in the class. Weightage of the Internal Test Marks is considered for Final Assessment of the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes and Course Outcomes are specified by the University Guidelines to which the College adheres to in this regard. The Outcome of the Programme and Course outcomes is displayed on the University Website and is also displayed on the Institution Website.

The Programme Outcomes is for all the Courses offered by the Institution like MBA, M.COM, BBA, B.COM, and BCA & MCA.

The programme outcomes are specified by the University and the Institution follows the prescribed syllabus in imparting the knowledge to the students and achieving the outcomes.

The Institution recruits qualified teachers from time to time including Ph.D qualified teachers to make sure that the course outcomes are achieved in the best possible manner.

During the Orientation Programme for Students/Teachers the course outcomes are discussed are discussed and shared and any doubts are clarified immediately.

Every Course has a specific Outcome and the Head of Department makes sure that the resources are available in the department to achieve the outcomes.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<a href="https://ugpg.brindavancollege.com/">https://ugpg.brindavancollege.com/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The Institution adheres to the Programme and Course outcomes as specified by the University from time to time. The Lesson Plans are prepared by each subject teacher keeping in mind the course outcomes. Each subject has 5 to 6 modules covering the programme outcomes. Each module is planned by the respective teacher in their lesson plans which includes the lecture sessions, presentation sessions, case analysis and other activities.**

The time table is prepared keeping in mind the number of hours required to complete the course modules and achieve the required results. Every subject is allotted equal number of lecture hours and if required extra classes are also arranged.

The Calendar of Events/Academic Calendar is also prepared with an intention of achieving the Programme outcomes in the best possible manner. The Calendar of Events/Academic Calendar includes the class commencement dates, dates of internal tests and dates of Industrial visits, guest lectures etc.

The programme outcomes are achieved through a mix of their and practical exposure. For this the Institution has the state of the art laboratories where students can perform their required experiments. The Institutions also organizes for study tours and guest lectures.

The students evaluation with regard to course outcome is done through the Internal tests and Internal Assessment which includes Assignments, Presentations and Participation in Class

**Activities and other Events.**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<b>Nil</b>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****262**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<b>Nil</b>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**<https://ugpg.brindavancollege.com/MandatoryDisclosureUG&PG.php>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### **3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

#### **3.1.2.1 - Number of teachers recognized as research guides**

**0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<b>No File Uploaded</b>

### **3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

#### **3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Supporting document from Funding Agency	<b>No File Uploaded</b>
Paste link to funding agency website	<b>Nil</b>

### **3.2 - Innovation Ecosystem**

#### **3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The institution anticipates improvisation activities for faculty and students with a focus on Research work. The college has created a learning environment for students with the practical oriented pedagogy with case studies, expert interaction, industry visits, real time projects and dissertation, debates, competitions, management activities, business models, role plays etc. The students take up the projects in their respective field of study as a part of the curriculum. Class rooms are equipped with ICT and multimedia system in the college. Library has 18311 books for reference and enough hard copies of referred journals. The library is also equipped with e-journals with a digital library for the staff and students to update the information and knowledge. Specific time will be given to students for analysis and to solve the problem to be presented by the students in class room. The Workshops, Seminars, Guest Lectures, Industrial visits are being conducted by different department. For the newly joined students, outbound training will be provided to equip with basic skills of communication, communication and leadership qualities along with presentation skills. The experts are invited from different background to conduct Guest lectures & seminars and to share their experiences with the students to update their knowledge. Students are motivated to take part in different intercollegiate fest and other cultural activities to enhance their abilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

18

File Description	Documents
Report of the event	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List books and chapters edited volumes/ books published (Data Template)	<a href="#"><u>View File</u></a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Brindavan College took several initiatives towards internalizing environmental consciousness amongst its stakeholders - students, teachers, staff, administrators and general public who make use of this campus.**

- Planting of saplings
- Programmes on Road safety
- Blood Donation Camp
- Eye check up

Brindavan College has realized the importance of augmenting the green cover and maintaining a better ecosystem in the campus. Several measures like planting of saplings every year, conserving biodiversity, augmenting ground water, involving various stakeholder groups to conserve and enhance, have been initiated. Many programs as shown below pertaining to environmental conservation and eco sensitization are the regular features of Brindavan College:

The Campus is declared as 'plastic free zone' and measures have been taken for the disposal of plastic litter.

#### Plantation of saplings:

Planting the new saplings in the campus is a regular feature. In the last 5 years, a good number of saplings have been planted, especially in the barren areas of the campus with the participation of students, staff, common public and NGOs.

#### Traffic awareness and road safety:

Road safety is a key concern area for both the government and the people on Indian roads. Safe driving today requires a higher level of confidence and competence, because of poor traffic planning, increasing number of vehicles on road, lack of professionalism in driving and untrained drivers on road, we are witnessing many accidents.

File Description	Documents
Paste link for additional information	<a href="https://www.brindavancollege.com/NCC.php">https://www.brindavancollege.com/NCC.php</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	<a href="#">No File Uploaded</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">No File Uploaded</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

#### **3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDS awareness, Gender issue etc. year wise during year**

**200**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

#### **3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**2**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#"><u>View File</u></a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Brindavan College has a policy which encompasses required infrastructure facilities for conducting the academic programs and administrative functions. The College has a well-maintained campus spread over 8.0 acres of serene green land. The existing infrastructural facilities were utilized for conducting theory classes, practical classes, co-curricular, extra-curricular activities, sports activities and administrative activities.**

**The College Campus has installed CCTV cameras at various locations like, seminar hall, corridor, administrative office, labs, examination control room, Library etc., for monitoring staff and student activities.**

**The College provides uninterrupted-power supply backup system to Administrative offices, Labs, Examination control room, Staff rooms and Seminar Hall.**

**The College has Eleven LCD Projectors, installed in Seminar hall, Class rooms, Computer labs to enhance ICT facilities for better teaching- learning component.**

The College has Local Area Network (LAN) system for sharing computer resources, maintained by system administrators for effective learning. The College libraries are fully automated with 'Easylib' library management software. The library has rich collection of 18311 volumes, 10889 titles and subscribed to 18 National journals, 13 magazines and 12 daily newspapers. Digital library provided online material to staff and students throughout the year using static IP address for E-journals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The co-curricular activities of Brindavan College encompasses Essay Writing, Debates, Group Discussion, Quiz competitions, presentation, student seminars and various department club activities.**

In addition to co-curricular activities, the college also does a lot of extra-curricular activities that include National Festivals like Independence Day, Republic Day, Teacher's day, State festivals Kannada Rajyostva, and College festivals Fresher's Day, Graduation Day, International Women's Day, Food fest. The college also conducts a number of ISR Activities and Community Services such as Blood donation, Traffic awareness and road safety, visit to orphanages, old age homes, government schools, hospitals to donate the necessities to the needy. Department clubs such as Cloud Neon (MCA Department Club), Executive Club (PG Department Club-MBA & M.Com), Culcurio Club (Cultural Club), The Firm, Emanation (Computer Science - UG), Leo (Language Department Club), are initiated in the campus to energize the students.

#### OUTDOOR:

The institution has big playground which consist excellent facilities for outdoor sports activities to play cricket, football, volley ball, Throw ball and athletics etc. Students who were interested in those sports and games were given special training by trainers along with the Physical Education

**Department staff to elicit and develop the skills of students.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.****24**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****101.07**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<b>No File Uploaded</b>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Name of the Software :EASYLIB
- Nature of Automation: Fully automated
- Version : Web Version
- Year of Automation: 2010 (Web Version Year 2018)

**Easylib Server configuration:**

- Server - Hosted at Easylib
- Client Machines - Windows 7 and above, Intel Core i5, 8GB RAM, 1 TB Hard disk.

Automated Library and its services and activities through "Easylib" software, which gives access to catalogue and classification as well as search facility, reservation facility etc. Bar coding for the book has been done and the books are issued through Easylib software on student's/staff's digital identity card through system.

Easylib stood for Entire Automation System for Libraries which was a integrated system for the library. It performed various functions related to the library while helping toimprove operations, user satisfaction and achieved the dreams of having a state of the art library.

Easylib provided extensive features that a library required and desired. Basic features included:

Request, Acquire, Catalogue, Membership Management, Circulation, Periodicals and Web

OPAC. Advanced features included extensive Analytics, customized reporting, Ability to set-up

own library dashboard.

At present 18311 books, 18 journals, 13 magazines and 12 newspapers were available in UG and PG libraries.

Apart from this, many numbers of e-books and e-journals were

available through NLIST/INFLIBNET/e-consortium

/ J-Gate plus.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional Information	<b>Nil</b>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to-e-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.06**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

85

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<b>No File Uploaded</b>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution had a total of 144 computer systems with different configurations. A centralized firewall server is available for controlling the utilization of Internet services and operational Internet facility with a 30Mbps Leased Line and 100 Mbps Broadband service. The infrastructure in the campus provided a wide range of web services. It provided free access to the students and staff to work on their academics and research activities and internal projects.

Teachers of the college were using ICT facilities for teaching as per requirement. College had LCD projectors, computers, printer etc., were available for teaching and non-teaching staff.

Brindavan College has separate computer labs for BCA and MCA students. 110 computers are available in computer labs for students. Ten LCD projectors are available in the class rooms and one was available in seminar hall of the college. Total Twenty eight CCTV cameras installed in various locations like, Seminar hall, corridor, administrative office, computer labs, examination control room, electronics lab, reception area including college entrance. Free internet and Wi-Fi facility existed in the college for students and staff.

From 2015 college uses OPTRA ([www.optra-india.com](http://www.optra-india.com)) for student management systems.

Computer labs were equipped with LCD projectors, printers and upgraded with latest software tools to promote ICT infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

**4.3.2 - Number of Computers****110**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<b>No File Uploaded</b>

**4.3.3 - Bandwidth of internet connection in the Institution** **C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****15.21**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The policy of Brindavan College are as follows, which states that the requirements towards maintenance and utilizing of physical, academic and support facilities:**

- 1) The concerned department head was supposed to have a list of all the requirements pertaining to maintenance of physical, academic and support facilities in their department.
- 2) They should know why and how a particular requirement has come from the department.
- 3) Once they are convinced about the requirement, they have to prepare indent with justification.
- 4) In anticipation of the said requirement, the department head has to prepare the budget for the upcoming academic year and submit the same to the accounts department for inclusion of the overall budget.

**The procedures and the policies of the institution are as follows:**

- 1) The requirement has to be raised by the concerned department head after checking and forwarded through the principal.
- 2) The principal will sign after confirming from HOD and forward the same to the maintenance department.
- 3) The maintenance manager verified the requirements and invited quotations (at least three) from the suppliers.
- 4) The order is placed with the selected supplier after discussion.
- 5) The supplies against the order will be inspected and issued to the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****176**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****24**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Data Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**145**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**145**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**C. Any 2 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**6**

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**12**

File Description	Documents
Upload supporting data for student/alumni	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The College has a Structured and designed Student Council Committee comprising the student of final year. The committee first got established in August 2015 keeping the idea of bringing the student involvement at various platforms with higher spectrum. Having this idea on board, we encourage the students to be a part of various academic related programs, co-curricular activities, and placement and so on. This not only helps us to plan better as a involvement of young and dynamic mind but also makes the execution of each plan more fruitful, Smooth and flawless by providing them the sense of ownership.**

Being a part of student council committee, the student are called for sharing their ideas, planning ,Execution, decision making and participation for the various other committee's functioning.

**Objective:**

1. To empower the students.
2. To enhance and build various positive attributes in students.
3. To promote student involvement in various events and Program.
4. To help them grow as a good professional and responsible Citizen.
5. To promote respect for law and order and towards general welfare of the community they are living in.

6. To provide a viable means for student expression and an increasing amount of self-direction.
7. To improve understanding between and within groups through interaction and communications.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**0**

File Description	Documents
Report of the event	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	<a href="#">View File</a>

### **5.4 - Alumni Engagement**

#### **5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**In our college a registered Alumni Association was established in February 2020, with a vision to play a proactive and supportive role for the institution, its students and alumni at large. To reach, engage and serve all alumni, present students by networking with one another to foster a life-long intellectual and emotional connection between the institution and its graduates. The association serves the need of Brindavan ALUMNI for leadership, voluntary commitment, good will, financial support, strengthening industry academic collaboration and communications including public relations.**

Alumni Interaction sessions are conducted for networking strengthening the social relations and sharing the expertise with the students for guidance projects placements internship and competitive examination. Alumni are also engaged in providing placement support and Research activities.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#"><u>View File</u></a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** **E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Brindavan Group of Institutions, Bangalore, Karnataka, was established in 1992 under the aegis of N.M. Academy - a registered trust committed to foster education. The main aim of the institution is to provide quality education to students from across the world irrespective of their background to evolve them as dynamic professionals.

The policy of the institution aims at developing the strong character and will power of the students to excel globally. In order to achieve this, students are engaged to provide the education which helps them in not just grow academically but also help in developing strong characters and personality to become worthy citizens.

#### Vision

"To build in each student a strong character and will power to excel globally".

**Mission**

**"Disseminating of quality education to the students to develop their personality, to improve quality of life and to make them worthy citizens."**

**Governance:**

The objective of governance and leadership implemented in the institution is typically to meet Mission and Vision. Since inception, the principle of decentralization and participative management is implemented.

**Participation of the Teachers:**

Through participative management system, the faculty are involved in various bodies like Governing Body, and committees like Discipline committee, ISR Committee, Sports Committee, IQAC Committee, Canteen Committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management is tremendously committed and dedicated to render a top-notch education to achieve the vision and mission of the institution. The management provides the required infrastructure for proper functioning of the institution and facilitates the efficient work flow. The responsibilities of each faculty member are communicated through Principal and HODs in regular staff meetings. The Management, Principal and faculty of the college work tirelessly with a holistic approach. The management is committed to ensure conformity and compliance to standards.

Decentralization has a significant impact on planning, policy

making and the management of the institution. The institution follows decentralization and participative management which promotes quality in education system. It also stimulates the formation of small cohesive groups. This improves the morale of employees as they get involved in decision-making process.

### Participative Management

The Institution promotes a culture of participative management by making the staff and students involve in various activities. Every decision of the institution is governed by the management by considering facts, information and objectives. Students and faculty members are allowed to express their opinions and give their suggestions.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### The perspective plan includes

1. Consolidation of UG and PG teaching and learning process and evaluation process to the highest level of satisfaction of the stakeholders.
2. Continuing the status of accreditation (NAAC),
3. Strengthen industry-institute interaction.
4. To enhance the use of ICT in Teaching and Learning.
5. To intensify activities for the holistic development of students through well planned extension activities.
6. To motivate faculty members to do research related activities.
7. To conduct various training programs for students to develop their personality.
8. To provide the teaching learning resources to students through Academic Monitoring Committee.

File Description	Documents
Strategic Plan and deployment documents on the website	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-formulated internal organizational structure and policies which assesses in decision making processes and developed efficient internal coordinating and monitoring mechanisms. Keeping in view of the educational needs and demands of the nation the goals are set through collaborative and collective efforts of various components of the institution. The governing body is the apex body, which defines academic and administrative policies. Minutes of the meetings are recorded and are made available to all the staffs. Governing body communicates decisions to the faculties through principal. Other committees such as, Grievances Redressal Committee, IQAC, Library Committee, Placement Committee, Anti-ragging committee etc. work under the supervision of the head of the institution.

The powers and the functions of each authority are well defined to ensure administrative decentralization. The proposals are generated at the department level and after a careful consideration and deliberations; the proposals prepared by head of the departments are submitted to the Secretary & Correspondent through Principal. The proposals are finalized in the Executive meeting. The decisions of the governing body are implemented through principal by various departments and other sections (Administrative, Academic and Finance) without any interference or hindrance. The governing body frames and approves the service rules, recruitment and promotional policies.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Link to Organogram of the institution webpage	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
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File Description	Documents
ERP (Enterprise Resource Planning) Document	<b>No File Uploaded</b>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### **6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

#### **Leave for teaching and non-teaching staff**

CL and VL facility is provided to all the teaching and non-teaching staff. Twelve casual leaves are provided for the staff one per month basis. Twelve days' vacation leave is provided on six per semester basis. Fourteen days OOD is provided to the staff on seven per semester basis.

#### **Employees Provident Fund as per PF rules**

Keeping in view the future safety of employees, the institution contributes specific amount towards provident fund of an employee as per PF rules.

**Sponsoring registration fees and support to staff for attending Conferences, FDPs etc..**

**Motivating and allowing faculty members to pursue research degrees and OOD/Leave is granted to pursue research, to ensure and encourage the faculty in knowledge up gradation. College also sponsors Conference and FDPs registration fees.**

**Medical Benefit:**

Medical benefit was provided to the staff and their families in a Multi-National Hospital called SSNMC Super Speciality Hospital. Benefit is in terms of discounts are provided as per MOU for OPD, Lab, Radiology, Health Checkups and Inpatient charges. A MoU was signed between the Hospital and Brindavan College.

Also health check-ups were organized at College Premises to ensure good health of employees.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#"><b>View File</b></a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**1**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#"><u>View File</u></a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#"><u>View File</u></a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**0**

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#"><u>View File</u></a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

##### **Performance appraisal system for teaching staff:**

**The teaching staff is assessed through his/her implementation of innovative technologies in classroom lectures, course delivery, up-skilling, question paper setting and evaluation.**

Student feedback and pass percentage of the students in the class are also taken into consideration. The performance appraisal report is filled by employee in a given prescribed format which includes all the above related to points and sub points. The prescribed format is revised by HODs to assess the attitudinal / behavioral / professional aspects of the faculty concerned.

Also the performance is evaluated by students in a prescribed format based on certain personality as well as teaching attributes.

##### **Performance appraisal system for non- teaching staff:**

A few strategies are observed in appraising non-teaching staff performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc besides they are also assessed by the behavioral aspects like mannerisms, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts and procedures of internal control of finance are carried out by the head of the accounts department on a day to day basis, Internal control performs both financial & non-financial within wide range of areas within the institution, as directed by the annual audit plan, ensuring compliance with laws and statutory regulations. The accounts department look at key risks facing the institution & what is to be done to manage those risks effectively & to help the institution achieve its objectives. The external audit performs the annual statutory audit of the financial accounts, providing an opinion on whether they are true and fair reflection of the institute financial position. The submission of Income Tax returns is being carried out regularly each year.

So far there have been no major findings / objections. Minor errors or omissions & commission, when pointed out by the audit team are immediately corrected/ rectified & precautionary steps are taken to avoid recurrence of such errors in future.

Internal Financial audit is also conducted quarterly by forming internal committee.

There are no audit objections since the institution follows an efficient system of internal controls like no expenses are incurred without proper approval or sanction by the Head of various departments & Head of the institution.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">No File Uploaded</a>
Any additional information	<a href="#">No File Uploaded</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**The Institution is a self-financed institution, where the funds are generated through tuition fee, admission fee paid by the students. The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.**

1. Institutional budget is prepared by management every year taking into consideration of recurring and non-recurring expenditures.
1. Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year.
- iii) All the major financial decisions are taken by the

Management and Governing Body (GB).

**Utilization of funds:**

1. Institution adheres to utilization of budget approved for academic expenses and administrative expenses by management.
1. After final approval of budget, the purchasing process is initiated by purchase committee which includes all head of departments and account officer. Accordingly the quotations called and after the negotiations purchase orders are placed.
1. The payments are released after delivery of the respective goods. It is done as per the terms and conditions mentioned in purchase order.
1. All transactions have transparency through bills and vouchers. The bill payments are passed after testing and verification of items. Only authorized person operates the transaction through bank.
1. The entire process of the procurement of the material is monitored by the Maintenance and the accounts department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The Internal Quality Assurance Cell (IQAC) was established in the institution to maintain and enhance quality of education. The prime task of IQAC is to develop a system for conscious,**

consistent and catalytic improvement in the performance of institution. The work of IQAC is the step towards the internalization and institutionalization of quality enhancement.

To ensure efficient functioning of IQAC, coordinator of the IQAC interacts with various functionaries for effective implementation of IQAC and apprises chairperson of IQAC from time to time for the progress. IQAC records its deliberation and suggest improvements required if any in academic / administrative functions.

#### Objectives of IQAC

- To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.
- To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

#### Strategies of IQAC

1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
2. Equitable access to and affordability of academic programmes for various sections of society.
3. Optimization and integration of modern methods of teaching and learning.
4. The credibility of evaluation procedures.
5. Ensuring the adequacy, maintenance and functioning of the support structure and services.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- The IQAC organized regular academic audits to ensure effective implementation of teaching learning process and maintenance of course files.
- Arrangement of special classes for slow learners.
- Identifying the new processes/delivery method and recommending the same for improving the quality.
- Collecting feedback from the students.
- Conducting faculty development programs and skill development training programs.

**Example 1: Implementation of the Course files.**

Course files of every course were prepared and used to bring objectivity and strategize the course of teaching and learning for every topic. The teachers go through the syllabus and ensure that all the registered students fulfill the pre-requisites of the course. Upon cross-checking pre-requisites the teachers start their event schedule (lesson plan) that they plan in the beginning of the semester. A proper plan for each topic and its delivery was made by the teacher. At the end of every topic, the teacher conducts a pre-planned revision. Mapping of the course outcome is done along with the program outcome. Course files have proven to be great guiding

A course file is a kit containing Syllabus of the Course, Lesson Plan, Activities planned, Work diary, Internal Test Question paper, Course Outcome etc.

**Example 2: Introduction of Value Added Course**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://uqpg.brindavancollege.com/MandatoryDisclosureUG&amp;PG.php">https://uqpg.brindavancollege.com/MandatoryDisclosureUG&amp;PG.php</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Specific facilities provided for women in terms of:**

**Brindavan College is a co-education institution and it promotes gender equity & special attention is given to girls students by organizing exclusive events for them.**

Gender equity is one where men & women, girls & boys, enjoy the same rights, reservation, opportunity and output. The number of programmes such as international yoga day for women, Women's day, women empowerment program & separate sports events for women are being conducted in the college in order to make them feel more comfortable.

The Institute implements the State Government's 30% ladies reservation policy for admission. The Institute has good position in college to promote and encourage female students and employees for their overall development. The Institute celebrate activities like: International women's day, Seminar on "Gender: Roles and responsibilities" Seminar on "woman empowerment in digital India" Workshop on "self-defense" All these efforts lead to sensitize students towards gender equality.

**A) SAFETY & SECURITY:**

To ensure safety and security of women employees and girl's students, we have installed CCTV cameras in all the important locations to monitor and avoid any such undesirable incidents. The camera recording is visualized once in 15 days to take action against such unwanted incidents as precautionary measure.

File Description	Documents
Annual gender sensitization action plan	<b>Nil</b>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ugpg.brindavancollege.com/index.php">https://ugpg.brindavancollege.com/index.php</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**
- **Solid Waste Management:**

The institution is clean and green; the trees that line up at several avenues on the campus are 22 years old and maintained with care. The waste is generated by all sorts of routine activities like paper, plastics, glass, etc. The waste is segregated at each level at the source itself .The supervisor ensures that the waste in each floor is collected through the dustbins provided in each floor and are taken to dumping room within the institution . The vendor collects the waste from the dumpsite segregates them, and disposes them at the landfill site authorized by the Municipality. Also the campus has many dust bins all over. The students and staffs are given awareness about the campus cleanliness and segregation of wet & dry waste in every environment day celebration.

- **E-WASTE:**

A storage area for e-wastage items are organized category wise. All the items of e-waste are given to e-waste Management Company (Sogo group of companies) with nominal charges.

We purchase electronic items after going through scrutiny so that it will be used effectively and to avoid unnecessary purchase of electronic items.

E-wastage contains all types of electronic components majorly computer related accessories.

We treat E-waste when the electronic equipment's/ products that connect with power plug batteries and batteries which have become obsolete due to the advancement in technology.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>									
<table border="1" data-bbox="82 467 1394 961"> <thead> <tr> <th data-bbox="82 467 536 541">File Description</th><th data-bbox="536 467 1394 541">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="82 541 536 691">Reports on environment and energy audits submitted by the auditing agency</td><td data-bbox="536 541 1394 691"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="82 691 536 788">Certification by the auditing agency</td><td data-bbox="536 691 1394 788"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="82 788 536 884">Certificates of the awards received</td><td data-bbox="536 788 1394 884"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="82 884 536 961">Any other relevant information</td><td data-bbox="536 884 1394 961"><b>No File Uploaded</b></td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>	Certification by the auditing agency	<b>No File Uploaded</b>	Certificates of the awards received	<b>No File Uploaded</b>	Any other relevant information	<b>No File Uploaded</b>
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Certificates of the awards received	<b>No File Uploaded</b>									
Any other relevant information	<b>No File Uploaded</b>									
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>									
<table border="1" data-bbox="82 1545 1394 2084"> <thead> <tr> <th data-bbox="82 1545 536 1619">File Description</th><th data-bbox="536 1545 1394 1619">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="82 1619 536 1715">Geo tagged photographs / videos of the facilities</td><td data-bbox="536 1619 1394 1715"><a href="#">View File</a></td></tr> <tr> <td data-bbox="82 1715 536 1859">Policy documents and information brochures on the support to be provided</td><td data-bbox="536 1715 1394 1859"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="82 1859 536 2001">Details of the Software procured for providing the assistance</td><td data-bbox="536 1859 1394 2001"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="82 2001 536 2084">Any other relevant information</td><td data-bbox="536 2001 1394 2084"><b>No File Uploaded</b></td></tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>	Details of the Software procured for providing the assistance	<b>No File Uploaded</b>	Any other relevant information	<b>No File Uploaded</b>
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Any other relevant information	<b>No File Uploaded</b>									

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Ø To improve individual life chances by providing ample opportunity and enabling individual to develop their strength.
- Ø To improvise knowledge and understanding to have win-win situation for the society as well as for their bright future.
- Ø To serve the Nation with the acquired knowledge for the growth of their own self as well as for the society.
- Ø To inculcate democratic sense in acquiring as well as sharing whatever the gains it may be from this prestigious institute.

#### **Initiatives of Brindavan College**

To make the students to feel the oneness college is conducting traffic awareness program, blood donation camp, free dental checkup for all the students, orphanage home visit, by conducting different cultural programs,

To instill recognition among diversified students the college encourages oneness program such as Ethnic Parade and Ethnic Day through which they can showcase different attire of their respective countries.

In the parade students belong to different countries sing their respective national anthem by holding their national flag felt ignited and sense of pride to represent their country.

Brindavan College celebrates International Food festival where the students put-up stall and make exotic array of food items of their tradition. All these initiatives of Brindavan College make the diversified students to educate under a single umbrella with high enthusiasm positivity to attain their personal goal and make the institute also to feel proud for creating world class students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Being a citizen of India, some of the moral responsibilities and duties mentioned in the constitution are: We must respect the National Flag and National Anthem, obey the laws of our country, protect the power, unity, and integrity of the country, safeguard public property, with honesty promptly, protect.**

Also the institute teaches the students related to human values like right conduct, peace, truth, love and nonviolence. Professional ethics like beliefs, moral principles, moral values, moral code of conduct. A number of events are conducted at the Institution to encourage human values and professional ethics among the students and staff. The institute is more concerned about making students a worthy citizen of India, in order to make students a worthy citizen the institute conducts national festivals such as constitution day, Independence Day, republic day and also awareness programs like Blood donation camps, orphanage home visit, traffic awareness program, voters awareness program and environment day. The events like Teachers Day celebration to inculcate the values of right conduct, Mentorship program help the students to be truthful and ISR activities help to instill the love and kindness towards the needy people of the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<b>Nil</b>
Any other relevant information	<b>Nil</b>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
<p>File Description</p>	<p>Documents</p>
<p>Code of ethics policy document</p>	<p><a href="#">View File</a></p>
<p>Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</p>	<p><b>No File Uploaded</b></p>
<p>Any other relevant information</p>	<p><b>No File Uploaded</b></p>
<p><b>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</b></p>	
<p><b>The college organizes various National Festivals, Birth and Death Anniversaries of the great Indian personalities. The National festivals are celebrated with enthusiasm. Every year National festivals namely Republic Day &amp; Independence Day is organized in the campus. Students, faculty &amp; staff are invited to attend this function. Students &amp; faculty speak about the importance of the occasion. Thus the greatness of the National festivals is transformed from generation to generation. Students &amp; staff take active part in the functions and they sing patriotic songs and the meaning is delivered to the gathering. The greatness of great Indian personalities impact the young minds. This will imbibe in them a sense of National Importance</b></p> <p><b>Organization of birth Anniversaries of eminent Personalities such as:</b></p>	

**Gandhi Jayanthi**

**Teachers' Day**

**National youth Day**

**National Festivals such as:**

**Republic Day**

**Independence Day**

**Karnataka Rajyotsava or Kannada Day**

**International Women's Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

## **7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college established in the year 1993 and minimum number of permanent faculty members, right from the beginning of the inception the college, staff of the college strived their best to introduce many good practices which are helpful to the student's community and also for the establishment of the conducive atmosphere. Some of the good practices ever the institution incorporated from time to time are;

1. Providing scholarship to students & Best outgoing student award
2. Environment protection activity through ISR, department clubs.

**Practice- 1: Environment Protection:****Goals of protecting the Environment:**

1. To make each individual responsible for the environment
2. To plant more samplings to conserve the biological diversity.
3. To create awareness among the stakeholders.

**Best Practice- 2: Best outgoing student award:****Objectives of Best outgoing student:**

4. To make each individual student a successful
5. To encourage the young minds to achieve good knowledge.
6. To prepare young minds to fight for competitive world
7. Success is not the destination that we reach. Success is the quality of our journey. Mankind's greatest achievement has about by constant encouragement. Our greatest hopes could come reality in future if our efforts are recognized. All we need to do is to appreciate and encourage the young minds, as most achievers are people who have made a strong and dedication to pursue a particular goal.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Vision:**

**"To create awareness among the youth and lending & helping to needy people"**

Keeping in mind the vision of our College, we conduct number of programs to create awareness among the youth including our students regarding some awareness programs like Traffic awareness, voters awareness program, drug abuse, Blood donation camp to save life, Health check-up camps, helping the needy people such as visiting orphanage home, old age homes, govt. hospitals to provide basic necessity to the needy.

Brindavan College recognizing its privileged position as a premier institute of higher education, in Bangalore, Karnataka. It makes consistent efforts in fulfilling its social responsibility toward the downtrodden of society. The college authorities, staff believes in making students a worthy citizen as per the institution's vision.

Brindavan College believes in stretching helping hands to the poor students by giving fee concession to pursue their education without any financial problems. This kind of fee concession makes students feel free from financial stress and get motivated for their next level study. The College is not only helping the students, it also helped the staff during the COVID-19 pandemic and post COVID-19 by providing full salary to all the staff of the college without any deduction in spite of faculty taking the class as per the regular time table through online. Few of the staff members who are out of state without their physical presence scheduled the classes through online from their respective places were paid fully by the management.

File Description	Documents
Appropriate web in the Institutional website	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

#### 7.3.2 - Plan of action for the next academic year

- **Identify additional Objectives with the Internal Quality Assurance Cell of the College to enhance Student Satisfaction.**
- **Identify Student requirements and initiate student development initiatives**
- **Take the necessary steps to provide additional training to students to reduce the gap between Industry and Academics**
- **Initiatives to be taken up to strengthen the Brand Image of the College at the local level as well as National &**

**International Level**

- Introduce new courses & programs that will help in the Employability Skill Development of the students.
- Create an environment of sports, Health and Fitness on the college campus in line with 'KHELO INDIA" campaign
- Revamp the College website to make it look professional and user friendly
- Library resources to be upgraded to cater to the requirements of students, teachers and research scholars.
- To allow faculty members to be part of the syllabus revamp and Institutional reforms
- To provide all the necessary faculty benefits and allowances
- To identify talent among students with regard to extracurricular activities and support them to nurture their talents
- Create an environment post Covid-19 that will reduce the stress and anxiety among students and staff members
- To identify improvement areas in the student feedback process
- Create continued awareness about 'SWACH BHARATH ABHIYAAN'
- Study material to be made available on the college website